



# NIRMALA INSTITUTE OF EDUCATION

Altinho, Panaji, Goa 403 001 India

Ph: 0832-2225633 E-mail:niegoa@gmail.com Website: www.nirmalainstitute.org

No.NIE/F.110/243/2018-2019

September 28, 2018

The Headmaster  
Don Bosco High School  
Panjim, Goa - 403001

Sir

As per the new NCTE (National Council for Teacher Education) norms, the B.Ed. Course requires our students to do an Internship Programme in a school for four weeks from 29th November (Thursday) to 19th December 2018 (Wednesday) and from 2nd January (Wednesday) to 9th January (Wednesday) 2019.

We request you to kindly permit the following B.Ed. teacher-trainees to do their Internship in your school:

1	Kotharkar Krupa	Hin	Konk
2	Mulla Reshma Bi	Hin	Konk

- While in the school, each of the trainees will need to be given a 'Mentor Teacher' for each of our teacher trainees in either of their methods. The teacher trainee will serve as a Teaching Assistant to that particular Mentor Teacher for the whole period of Internship.
- Each teacher trainee will have to give two individual lessons in each method (altogether 4 lessons) during the entire internship period. This will be fully supervised by our B.Ed. faculty.
- We will be sending them to your school on 9<sup>th</sup> October 2018 (Tuesday) to collect the units for the same.
- While in the school, besides the lessons the trainees will give, they need to undertake one or more of the following:
  - Conduct substitution activities (when required of them)
  - Organize one Morning Assemblies
  - Prepare Posters/Bulletin Board displays(if requested)
  - Organize competitions (if requested)
  - Any other academic-related activities

We look forward to your collaboration to make this an enriching experience for our teacher trainees.

Thanking you

Yours faithfully

Dr. Delia Antão  
Officiating Principal

**NIRMALA INSTITUTE OF EDUCATION**  
**Bachelor of Education (B.Ed.)**

Altinho, Panjim, Goa

**2018 – 2020 (Yr I)**

This is to certify that

MISS KRUPA KOTHARKAR.

has completed a four-week

Internship Programme

**November 29<sup>th</sup> 2018 to January 9<sup>th</sup> 2019**

at

MARINA ENGLISH HIGH SCHOOL

in partial fulfilment of the

Two-year B.Ed. Degree Course, Goa University

*Faculty Supervisors*

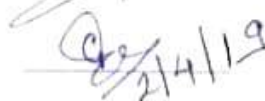
Name


Signature

1. MISS SANGEETA KADAM



2. MRS SUVARNA GAONS



  
Dr. Delia Antão  
Officiating Principal

**Nirmala Institute of Education**  
B.ED ATTENDANCE 2018-2020 (Y1)



Name of the School: MARINA ENGLISH HIGH SCHOOL

Name of the Teacher Trainee: KRUPA KRUSHNA KOTHARKAR

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY	29/11/18	8.00	2:00	<i>Krupa</i>
FRIDAY	30/11/18	8.00	2:15	<i>Krupa</i>
SATURDAY	1/12/18	8.00	2:00	<i>Krupa</i>

*G. Anand*

Signature of the  
Headmaster/Headmistress

**HEADMISTRESS**

**MARINA ENGLISH HIGH SCHOOL**

Verna, Salcete-Goa 403 722



**Nirmala Institute of Education**  
B.ED ATTENDANCE 2018-2020 (Y1)



Name of the School: MARINA ENGLISH HIGH SCHOOL

Name of the Teacher Trainee: KRUPA KRUSHNA KOTHARKAR

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	<del>3/12/18</del>	FEAST OF ST. FRANCIS XAVIER		—
TUESDAY	4/12/18	8.05	02:00	<i>Krupa</i>
WEDNESDAY	5/12/18	8:10	1:35	<i>Krupa</i>
THURSDAY	6/12/18	HOLIDAY		
FRIDAY	7/12/18	7:55	2:00	<i>Krupa</i>
SATURDAY	8/12/18	— GOLF		

*G. Anand*

Signature of the  
Headmaster/Headmistress

**HEADMISTRESS**

**MARINA ENGLISH HIGH SCHOOL**

Verna, Salcete-Goa 403 722



*(Handwritten mark)*

Nirmala Institute of Education  
B.ED ATTENDANCE 2018-2020 (VI)



Name of the School: MARINA ENGLISH HIGH SCHOOL

Name of the Teacher Trainee: KRUPA KRUSHNA KOTHARKAR

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY				
TUESDAY				
WEDNESDAY	2/1/19	8.00	2.00	<i>Krupa</i>
THURSDAY	3/1/19	8.00	2.05	<i>Krupa</i>
FRIDAY	4/1/19	8.05	1.55	<i>Krupa</i>
SATURDAY	5/1/19	8.05	2.00	<i>Krupa</i>

*Krupa*  
Signature of the  
Headmaster/Headmistress

HEADMISTRESS  
MARINA ENGLISH HIGH SCHOOL  
Verna, Salcete-Goa 403 722



Nirmala Institute of Education  
B.ED ATTENDANCE 2018-2020 (YI)



MARINA ENGLISH HIGH SCHOOL  
KRUPA KRUSHNA KOTHARKAR



# NIRMALA INSTITUTE OF EDUCATION

Altinho, Panaji, Goa 403 001 India

Ph: 0832-2225633 E-mail: [niegoa@gmail.com](mailto:niegoa@gmail.com) Website: [www.nirmalainstitute.org](http://www.nirmalainstitute.org)

No. NIE/B.Ed/F.110/436/2017-2018

12/02/2018

The Headmaster/Headmistress  
Our Lady of Snobs High School,  
Raia

Sub: Request to grant permission to our **B.Ed. Teacher-Trainees** for Internship.

Dear Madam/Sir

As per the new NCTE (National Council for Teacher Education) Norms, the B.Ed programme 2017-2019 (Year II) requires teacher-trainees to do an Internship Programme in a school. The period of Internship for the 2<sup>nd</sup> year trainees is 16 weeks (4 months).

We would be grateful if you could accept **three** teacher-trainees from this Institute in your school. The internship period will be from **Monday, 2<sup>nd</sup> July, 2018 to Saturday, 27<sup>th</sup> October, 2018** (excluding the Ganesh and Diwali Holidays) in the coming academic year 2018–2019. The batch of trainees needs to be given a ‘Mentor Teacher’ for the period of the Internship.

The students will have to undertake the following tasks:

- Each teacher trainee will be required to give ten individual lessons in each method during the 16-week (4-month) internship period. Kindly depute a subject teacher to supervise the lessons, (preferably the teacher who provided the teaching-unit).
- Conduct substitution activities
- Organize Morning Assemblies
- Prepare Posters, Bulletin Board displays, Instructional Materials . . .
- Organize competitions
- Any other education–related activities

The following students have been assigned to your school

Sr. No	Name of the teacher-trainee	Sub 1	Sub 2
1.	Tendulkar Nidhi	Ponda	M-S
2.	Mascarenhas Stacey	Curtorim	M-S
3.	Quadros Swizel	Raia	M-S

We hope this Internship period will be a fruitful and an enriching experience for the trainees and for your Institute.

Thanking you for your cooperation in this our educational venture.

Yours faithfully

Dr. Delia Antao  
Offg. Principal

*P.S.: Kindly communicate your acceptance at the earliest via email: [niegoa@gmail.com](mailto:niegoa@gmail.com)*

**NIRMALA INSTITUTE OF EDUCATION**  
**Bachelor of Education (B.Ed.)**

Altinho, Panjim, Goa

**2017 – 2019 (Yr II)**

This is to certify that

Miss. SWIZEL QUADROS

has completed a sixteen-week  
Internship Programme

**July 2<sup>nd</sup> 2018 to October 28<sup>th</sup> 2018**

at

OUR LADY OF SNOW HIGH SCHOOL RAIA

in partial fulfilment of the  
Two-year B.Ed. Degree Course, Goa University

*Faculty Supervisors*

Name

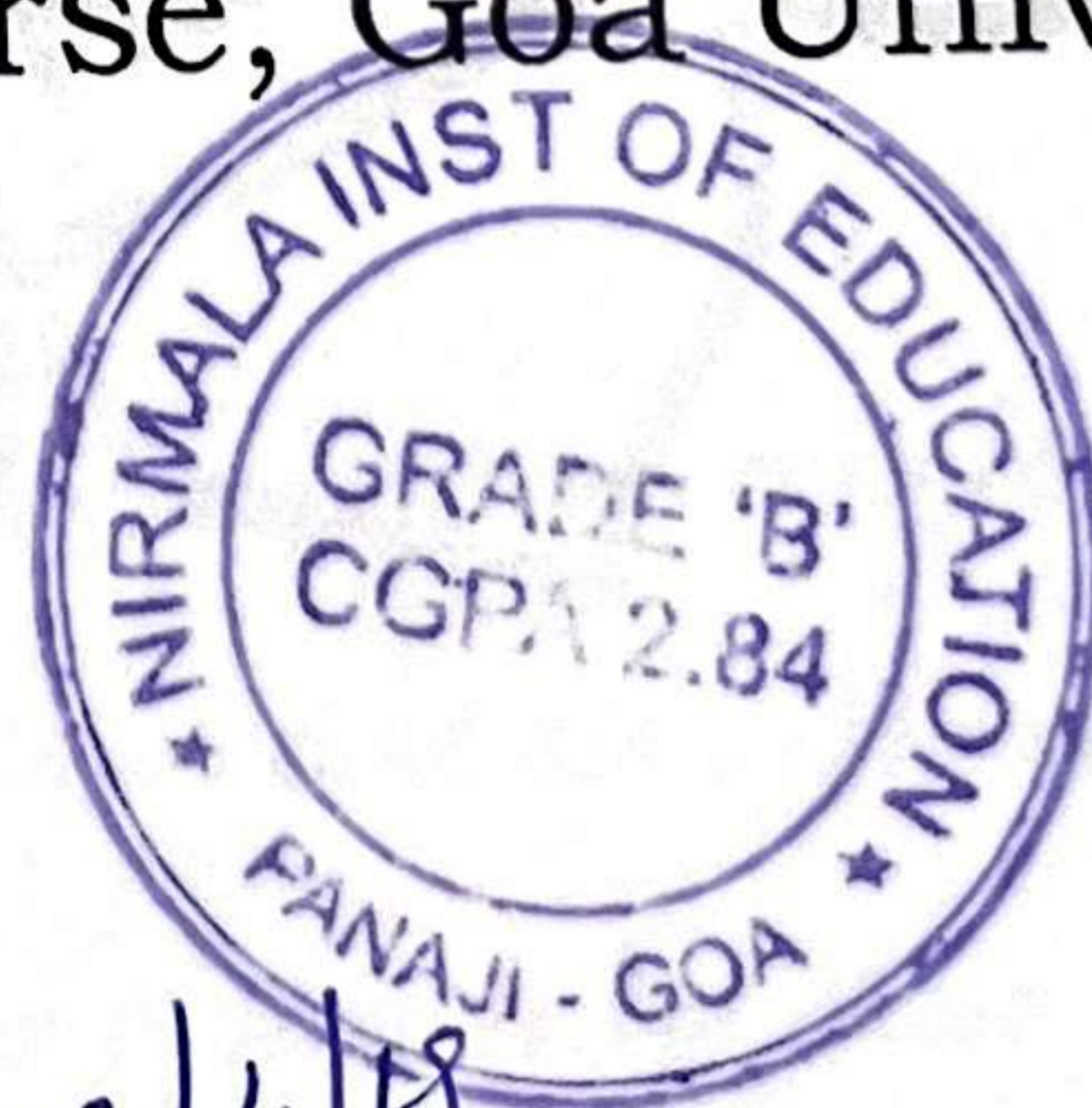
Signature

1. DR. RUSSEL D'SOUZA

[Signature] 13/4/19

2. MRS. SHAYLAJA SHERIEF

[Signature]



[Signature]  
Dr. Delia Antão  
Officiating Principal

**Nirmala Institute of Education**  
**B.ED ATTENDANCE SHEET**

Name of the School: OUR LADY OF SNOWS HIGH SCHOOL, RAJA

Name of the Teacher Trainee: Ms. SWIZEL QUADROS

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	02/07/18	7:50 am	1:50 pm	<i>Swizel</i>
TUESDAY	03/07/18	8:00 am	1:50 pm	<i>Swizel</i>
WEDNESDAY	04/07/18	7:50 am	1:55 pm	<i>Swizel</i>
THURSDAY	05/07/18	7:50 am	1:15 pm	<i>Swizel</i>
FRIDAY	06/07/18	7:50 am	1:55 pm	<i>Swizel</i>
SATURDAY	07/07/18	7:55 am	1:50 pm	<i>Swizel</i>

Signature of the Headmaster/Headmistress



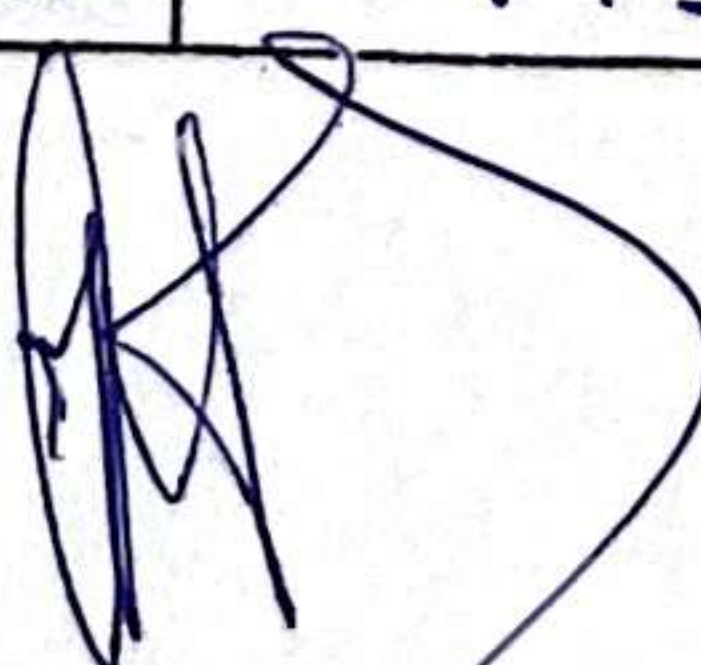
**Nirmala Institute of Education**  
**B.ED ATTENDANCE SHEET**

Name of the School: OUR LADY OF SNOWS HIGH SCHOOL, RAJA

Name of the Teacher Trainee: Ms. SWIZEL QUADROS

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	09/07/18	7:45 am	1:55 pm	<i>Swizel</i>
TUESDAY	10/07/18	7:50 am	1:55 pm	<i>Swizel</i>
WEDNESDAY	11/07/18	7:50 am	1:55 pm	<i>Swizel</i>
THURSDAY	12/07/18	7:55 am	1:55 pm	<i>Swizel</i>
FRIDAY	13/07/18	7:55 am	1:50 pm	<i>Swizel</i>
SATURDAY	14/07/18	7:55 am	11:20 am	<i>Swizel</i>

Signature of the Headmaster/Headmistress



*Swizel*  
15/10/2018

# NIRMALA INSTITUTE OF EDUCATION

## Bachelor of Education (B.Ed.)

Altinho, Panjim, Goa

2017 – 2019 (Yr II)

This is to certify that

Miss. FELISHA CATY FERNANDES

has completed a sixteen-week

Internship Programme

**July 2<sup>nd</sup> 2018 to October 28<sup>th</sup> 2018**

at

PERPETUAL SUCCOUR CONVENT HIGH SCHOOL

in partial fulfilment of the

Two-year B.Ed. Degree Course, Goa University

### Faculty Supervisors

Name

Signature

1. Ms. KERKAR SHARMILA

  
01/04/2019

2. Sr. MILLIE PEREIRA.







Dr. Delia Antão  
Officiating Principal



**Nirmala Institute of Education**  
**B.ED ATTENDANCE SHEET.**

Name of the School: PERPETUAL SUCCOUR CONVENT HIGH SCHOOL, NAVELIM

Name of the Teacher Trainee: Miss. FELISHA CHATY FERNANDES

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	2/7/2018	7:40 am	2:00 pm	<i>[Signature]</i>
TUESDAY	3/7/2018	7:40 am	2:00 pm	<i>[Signature]</i>
WEDNESDAY	4/7/2018	7:40 am	2:00 p.m	<i>[Signature]</i>
THURSDAY	5/7/2018	7:40 am	2:00 pm	<i>[Signature]</i>
FRIDAY	6/7/2018	7:48 am	2:40 pm	<i>[Signature]</i>
SATURDAY	7/7/2018	7:40 am	2:00 pm	<i>[Signature]</i>

*MP*

Signature of the *[Signature]*  
Headmaster/Headmistress

**Nirmala Institute of Education**  
**B.ED ATTENDANCE SHEET.**

Name of the School: PERPETUAL SUCCOUR CONVENT HIGH SCHOOL, NAVELIM

Name of the Teacher Trainee: Miss - FELISHA FERNANDES.

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	9/7/2018	7:40 am	2:00 p.m	<i>[Signature]</i>
TUESDAY	10/7/18	7:36 am	1:55 p.m	<i>[Signature]</i>
WEDNESDAY	11/07/18	7:36 a.m	2:15 p.m	<i>[Signature]</i>
THURSDAY	12/07/18	7:36am	2:00 p.m	<i>[Signature]</i>
FRIDAY	13/7/18	7:37am	2:50 p.m	<i>[Signature]</i>
SATURDAY	14/7/18	7:35 a.m.	1:53 p.m	<i>[Signature]</i>

*MP*

Signature of the *[Signature]*  
Headmaster/Headmistress

# NIRMALA INSTITUTE OF EDUCATION

## Bachelor of Education (B.Ed.)

Altinho, Panjim, Goa

2019 – 2021 (Yr I)

This is to certify that

DANECA ETELVINA DA CRUZ

has completed a four-week  
Internship Programme

**November 19<sup>th</sup> 2019 to December 17<sup>th</sup> 2019**

at

ST. BRITTO HIGH SCHOOL, MAPUSA

in partial fulfilment of the  
Two-year B.Ed. Degree Course, Goa University

### Faculty Supervisors

Name

Signature

1. MRS. XIMENA FONSECA

[Signature]  
21/4/2020

2. MRS. PRATIKSHA SHIRODKAR

[Signature]  
11/07/2020



[Signature]  
Dr. Delia Antão  
Officiating Principal

**Nirmala Institute of Education**  
**B.ED ATTENDANCE SHEET.**

Name of the School: ST BRITTO HIGH SCHOOL

Name of the Teacher Trainee: DANECA DA CRUZ

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY				
TUESDAY	19-11-19	7.45	2.00	Daneza
WEDNESDAY	20-11-19	7.55	2.05	Daneza
THURSDAY	21-11-19	8.05	2.05	Daneza
FRIDAY	22-11-19	8.09	1.56	Daneza
SATURDAY	23-11-19	7.53	1.02	Daneza

*[Signature]*  
Signature of the  
Headmaster/Headmistress

*[Signature]*  
25/11/2019

**Nirmala Institute of Education**  
**B.ED ATTENDANCE SHEET.**

Name of the School: ST BRITTO HIGH SCHOOL

Name of the Teacher Trainee: DANECA DA CRUZ

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	25-11-19	7.53	2.00	Daneza
TUESDAY	26-11-19	7.52	2.00	Daneza
WEDNESDAY	27-11-19	7.50	2.00	Daneza
THURSDAY	28-11-19	7.50	1.55	Daneza
FRIDAY	29-11-19	7.48	2.00	Daneza
SATURDAY	30-11-19	8.00	1.25	Daneza

*[Signature]*  
Signature of the  
Headmaster/Headmistress

*[Signature]*  
21/12/2019



# NIRMALA INSTITUTE OF EDUCATION

Altinho, Panaji, Goa 403 001 India

Ph: 0832-2225633 E-mail:niegoa@gmail.com Website: www.nirmalainstitute.org

No.NIE/F.110/216 /2019-2020

The Headmaster/ Headmistress  
St. Michael High School  
Taleigao - Goa

September 23, 2019

Sir/ Madam

As you are aware, according to the new NCTE norms, the B.Ed. Course requires our students to do an Internship Programme in a school for four weeks. The Institute has scheduled our Internship program from 19<sup>th</sup> November (Tuesday) to 17<sup>th</sup> December 2019 (Tuesday).

We would be grateful if you could permit the following B.Ed. teacher-trainees to do their Internship in your school:

1	Parab Sweta	Hin	Geog
2	Bagkar Vishita	Hin	Geog
3	Da Cruz Daneca Etelvina	Sci	Math
4	Raikar Shruti Dayanand	Sci	Math
5	Mascarenhas Anet	Geog	Sci

- While in the school, each of the trainees will need to be given a 'Mentor Teacher' for each of our teacher trainees in either of their methods. The teacher trainee will serve as a Teaching Assistant to that particular Mentor Teacher for the whole period of Internship.
- Each teacher trainee is required to give two individual lessons in each method (altogether 4 lessons) during the entire internship period. This will be fully supervised by our B.Ed. faculty.
- They will be visiting your school on 30<sup>th</sup> September 2019 (Monday) to collect the units for the same.
- During the Internship period, besides giving lessons, the trainees can undertake one or more of the following:
  - Substitution activities (when required of them)
  - Morning Assemblies
  - Prepare Posters/Bulletin Board displays(if requested)
  - Organize competitions (if requested)
  - Any other academic-related activities

We would be extremely grateful if you could also permit this batch of students to complete their 16 weeks of Internship in your esteemed school during the next academic year approximately from July - October 2020. We look forward to your collaboration to make this an enriching experience for our teacher trainees.

Thanking you

Yours faithfully

Dr. Delia Antão  
Officiating Principal



# NIRMALA INSTITUTE OF EDUCATION

Altinho, Panaji, Goa 403 001 India

Ph: 0832-2225633 E-mail: [niegoa@gmail.com](mailto:niegoa@gmail.com) Website: [www.nirmalainstitute.org](http://www.nirmalainstitute.org)

No. NIE/B.Ed/F.110/589/2018-2019

17/04/2019

The Headmaster  
Don Bosco High School  
Panjim - Goa

Sub: Request to grant permission to our **B.Ed. Teacher-Trainees** for Internship.

Rev. Fr.

As per the new NCTE (National Council for Teacher Education) Norms, the B.Ed programme 2018-2020 (Year II) requires teacher-trainees to do an Internship Programme in a school. The period of Internship for the 2<sup>nd</sup> year trainees is 16 weeks (4 months).

We would be grateful if you could accept **five** teacher-trainees from this Institute in your school. The internship period will be from **Thursday, 27<sup>th</sup> June, 2019 to Wednesday, 23<sup>rd</sup> October, 2019** (excluding the Ganesh Holidays) in the coming academic year 2019-2020. The batch of trainees needs to be given a 'Mentor Teacher' for the period of the Internship.

The students will have to undertake the following tasks:

- Each teacher trainee will be required to give ten individual lessons in each method during the 16-week (4-month) internship period. Kindly depute a subject teacher to supervise the lessons, (preferably the teacher who provided the teaching-unit).
- Conduct substitution activities
- Organize Morning Assemblies
- Prepare Posters, Bulletin Board displays, Instructional Materials . . .
- Organize competitions
- Administers a test in each method
- Any other education-related activities

Also each teacher trainee will be required to give two lessons in each method which will be supervised by the B.Ed. faculty. The following students have been assigned to your school

Sr. No	Name of the teacher-trainee	Sub 1	Sub 2
1.	Kotharkar Krupa	Hindi	Konk
2.	Mulla Reshma Bi	Hindi	Konk

Kindly provide feedback of the students assigned to your school in the prescribed format which will be sent to you.

We hope this Internship period will be a fruitful and an enriching experience for the trainees and for your Institute.

Thanking you for your cooperation.

Yours sincerely

Dr. Delia Antao  
Officiating Principal

P.S.: Kindly communicate your acceptance at the earliest via email: [info@nirmalainstitute.org](mailto:info@nirmalainstitute.org)

# NIRMALA INSTITUTE OF EDUCATION.

## Bachelor of Education (B.Ed.)

Altinho, Panjim, Goa

2018 – 2020 (Yr II)

This is to certify that

MISS KRUPA KOTHARKAR

has completed a sixteen-week  
Internship Programme

**June 27, 2019 to October 23, 2019**

at

MARINA ENGLISH HIGH SCHOOL

in partial fulfilment of the  
Two-year B.Ed. Degree Course, Goa University

*Faculty Supervisors*

Name

Signature



1. MISS SANGEETA KADAM

*[Signature]*

*[Signature]*

Dr. Delia Antão  
*Officiating Principal*

2. Mrs. SUVARNA GAUNS

*[Signature]*

*[Signature]*

**Nirmala Institute of Education**  
B.ED ATTENDANCE SHEET

Name of the School: Marina English High School

Name of the Teacher Trainee: Krupa Krishna Kothaskar

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY	27/6/19	7:45	2:00	<i>Krupa</i>
FRIDAY	28/6/19	8:00	2:05	<i>Krupa</i>
SATURDAY	29/6/19	7:45	2:00	<i>Krupa</i>

*G. J. ...*

Signature of the  
Headmaster/Headmistress

HEADMISTRESS

MARINA ENGLISH HIGH SCHOOL  
Verna, Salcete-Goa 403 722

**Nirmala Institute of Education**  
B.ED ATTENDANCE SHEET

Name of the School: Marina English High School

Name of the Teacher Trainee: Krupa Krishna Kothaskar

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	1/7/19	7:50	2:10	<i>Krupa</i>
TUESDAY	2/7/19	7:55	2:00	<i>Krupa</i>
WEDNESDAY	3/7/19	7:50	01:30	<i>Krupa</i>
THURSDAY	4/7/19	7:55	02:15	<i>Krupa</i>
FRIDAY	5/7/19	7:50	02:05	<i>Krupa</i>
SATURDAY	6/7/19	7:50	02:00	<i>Krupa</i>

*G. J. ...*

Signature of the  
Headmaster/Headmistress

HEADMISTRESS

MARINA ENGLISH HIGH SCHOOL  
Verna, Salcete-Goa 403 722

*[Handwritten mark]*

**Nirmala Institute of Education**  
B.ED ATTENDANCE SHEET

Name of the School: Marina English High School

Name of the Teacher Trainee: Krupa Kotharkar

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	21/10/19	7.40	2.15	<i>Krupa</i>
TUESDAY	22/10/19	7.50	2.20	<i>Krupa</i>
WEDNESDAY	23/10/19	7.40	2.20	<i>Krupa</i>
THURSDAY				
FRIDAY				
SATURDAY				

*[Signature]*  
Signature of the  
Headmaster/Headmistress  
HEADMISTRESS  
MARINA ENGLISH HIGH SCHOOL  
Verna, Salcete-Goa 403 722

**Nirmala Institute of Education**  
B.ED ATTENDANCE SHEET

Name of the School: \_\_\_\_\_

Name of the Teacher Trainee: \_\_\_\_\_

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				

Name of the  
Headmaster/Headmistress





## **Memorandum of Understanding**

**between**

**Nirmala Institute of Education, Altinho, Panaji, Goa**

**&**

**VVM's Shree Damodar College of Commerce & Economics, Margao, Goa**

This Memorandum of Understanding is entered into on 16<sup>th</sup> of June 2020, between Nirmala Institute of Education, Altinho, Panaji, Goa (hereinafter referred to as Nirmala Institute) and Vidya Vikas Mandal's Shree Damodar College of Commerce & Economics, Shree Damodar Educational Campus, Tansor, Comba, Margao, Goa, (hereinafter referred to as Shree Damodar College).

The Parties have had preliminary discussions in this matter and have ascertained areas of broad consensus. The Parties have now, therefore, agreed to enter in writing their areas of consensus, under an MOU.

Now this MOU witnesses that

- The two institutions will cooperate and collaborate in the following areas.
- There will be annual visits by students of Nirmala Institute to Shree Damodar College and by the students of Shree Damodar College to Nirmala Institute, during which visits the students will/may attend regular lectures and participate in any activity that might be organized by the host College during the period of the visit. The number of students will be mutually decided by the two institutions.
- There will be annual visits by faculty members of Nirmala Institute to Shree Damodar College and by faculty members of Shree Damodar College to Nirmala Institute, during which visits the faculty members will/may attend regular lectures of their counterparts

and also engage a few lectures for students/faculty members of the host College during the period of the visit. The Librarian of each institution could also be a member of this visiting team. At least one of the faculty members will be a member of the College Internal Quality Assurance Cell.

- The Principal of each institution will also visit the other institution at least once during the tenure of the MOU.
- The two institutions will share practices and procedures relating to their Library and Information Centers.
- The two institutions will share practices and procedures of their Internal Quality Assurance Cells.
- The two institutions may share study material, course content, etc. developed by the faculty members.
- The two institutions will share their practices and experiences in the following areas:

**Areas for mutual support:**

**Nirmala Institute of Education**

1. Assist in Curriculum Enrichment
2. Expose Faculty to Counselling
3. Co-plan and execute Student Enrichment Programmes
4. Familiarize Faculty with 21<sup>st</sup> Century Approaches to learning and Assessment
5. Support Faculty in e-content development
6. Sessions on value education and citizenry
7. Exposure to child safety and children's rights
8. Facilitate multidisciplinary research

**VVM's Shree Damodar College of Commerce & Economics,**

9. Training of office staff to manage accounts scientifically (Tally)
  10. Train admin staff to prepare salary statements and prepare Form 16
  11. Assist in the automation of financial records of the college
  12. Sessions on financial management for students and staff
  13. Support human development (HRM) and assist in financial audits
  14. Facilitate multidisciplinary research
- The host college will not bear any financial liability of the visiting faculty members and/or students, and will not be responsible for the travel, accommodation, or any other arrangements of the visiting institutional members.
  - Confidentiality

Nirmala Institute and Shree Damodar College agree to hold in confidence all information / data designated by the institutions as being confidential which is obtained from either institution or created during the performance of the MOU and will not disclose the same to any third party without written consent of the other institution.

- Duration of MOU

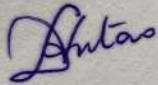
This MOU, unless extended by mutual written consent of both institutions, is valid for a period of 5 (five) years from the effective date specified.

- Coordinators

Each institution will designate a faculty member who will have responsibility for coordination and implementation of this agreement.

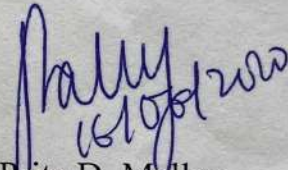
- Signed in Duplicate

The MOU is executed in duplicate with each copy being an official version and having equal legal validity. By signing below, Nirmala Institute of Education, Altinho, Panaji, Goa and Vidya Vikas Mandal's Shree Damodar College of Commerce & Economics, Margao, Goa acting by their duly authorized officers have caused this memorandum of understanding to be executed, effective as of the day and year first above written.



Dr. Delia Antao  
Officiating Principal  
Nirmala Institute of Education,  
Altinho, Panaji, Goa

Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa



Dr. Prita D. Mallya  
Principal  
VVM's Shree Damodar College  
of Commerce & Economics,  
Comba, Margao, Goa

Principal  
Vidya Vikas Mandal's  
Shree Damodar College of  
Commerce & Economics  
Margao - Goa

**MEMORANDUM OF UNDERSTANDING****BETWEEN**

1. GVM's Dr. Dada Vaidya College of Education, Ponda – Goa.

**AND**

2. Nirmala Institute of Education, Altinho, Panaji-Goa.

**FOR****CLUSTER RESEARCH CENTRE IN EDUCATION**

Whereas the aforesaid parties, hereinafter referred to collectively as *institutions*, recognize that academic collaboration will provide mutual benefit of promoting and facilitating research, have reached the following understanding.

**1. Objectives of the MoU**

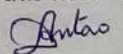
- i. To establish a formal joint platform for promoting and facilitating research, namely, Cluster Research Centre in Education under the relevant provisions of the Goa University ordinance.
- ii. To facilitate registration of Goa University recognized Ph.D. Guides from the participating institutions with the Cluster Research Centre in Education.
- iii. To enroll candidates for Ph.D. degree in the Cluster Research Centre under the relevant provisions of Goa University ordinance.
- iv. To undertake academic activities in the nature of workshops, seminars, talks, symposia, and other similar activities under the banner of Cluster Research Centre in Education for the benefit of researchers and teachers.

**2. Terms and Conditions of Collaboration and Sharing of Resources**

- i. This collaboration is only for the purpose of establishment of Cluster Research Centre in Education under the relevant provisions of Goa University ordinance and would entail exchange of communication between the participating institutions only so far as required for effective functioning of the Cluster Research Centre in Education.
- ii. The Cluster Research Centre in Education shall be affiliated to Goa University only.
- iii. Only Goa University recognized research guides from these institutions shall be allowed to guide through Cluster Research Centre in Education.
- iv. The responsibility of acquiring approval of Goa University for research guideship shall be that of individual teachers from these institutions.
- v. The recognized Ph.D. guides from the participating institutions shall first register themselves with Cluster Research Centre in Education if they intend to use the platform to enroll candidates for research programmes.
- vi. Research guides from the participating institutions shall not canvass for the candidates and shall not resort to activities of competition and malpractice of any nature.
- vii. The Cluster Research Centre in Education shall be effective in agreement and necessary physical and soft infrastructure required for its operation including but not limited to workspace for research scholars, research library, computers, internet infrastructure, databases, software applications, shall be the responsibility of the individual institution. Such resources shall be made available by each institution to candidates registered for Ph.D. under the guides from respective institutions.
- viii. All the member colleges of the Cluster shall share all the common resources
- ix. The Cluster Research Centre in Education shall organize common activities only after mutual agreement between the institutions.

The participating institutions shall consult together upon request by any of the institutions regarding any matter relating to the Cluster Research Centre in Education or this MoU and



  
 Dr. (Miss) Della Antao  
 Offg. Principal  
 Nirmala Institute of Education  
 Altinho, Panaji, Goa

will endeavor jointly in a spirit of cooperation and mutual trust to resolve any difficulties or misunderstandings which may arise.

- x. The ownership of any intellectual property arising out of research undertaken through Cluster Research Centre in Education shall be decided by the concerned individual researcher and his/her research guide. The Cluster Research Centre in Education itself shall not have any ownership rights on such intellectual property.
- xii. The institutions shall extend help in conducting activities of Cluster Research Centre in Education.

### 3. Confidentiality

- i. The participating institutions shall maintain strict confidentiality of any information, data or communication of any nature between them with regard to this MoU or operation of Cluster Research Centre in Education and shall not disclose the same to any third party without written consent of the other institutions.

### 4. Amendment

- i. This MoU may be amended by mutual written consent of all the participating institutions and the Directorate of Higher Education.

### 5. Co-ordination Mechanism

In order to ensure smooth functioning of the Cluster Research Centre, the Directorate of Higher Education will constitute a co-ordination committee consisting of

- 1) Principals of the participating institutions
- 2) Supervising guides
- 3) Any other academicians or subject experts nominated by the DHE

### 6. Entry into Effect and Termination

- i. This MoU will come into effect on the date of signing the MoU.
- ii. This MoU will remain in effect so long as the Cluster Research Centre in Education setup under the MoU retains the 'recognised' status by Goa University and unless any of the institution notifies in writing with the approval of the DHE, of its intention to terminate this MoU by an advance notice of at least three months before the beginning of the next period of enrollment of research candidates as may be notified by Goa University.

### 7. Framing of Guidelines

The Directorate of Higher Education may frame the guidelines as and when required for the effective implementation of this MoU.

### 8. Relaxation

The DHE shall be empowered to relax any or all claims or conditions of the MoU in genuine cases.

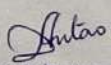
### 9. Interpretation

If any question arises regarding the interpretation of any clause, word, expression of the scheme, the decision about the interpretation shall be with the DHE, which shall be final and binding on all concerned.

### 10. Redressal of Grievances and Dispute

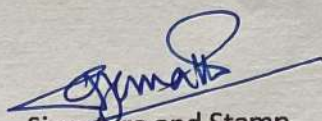
Grievances if any arising out of the implementation of this scheme, the Director, DHE shall hear and decide such matters and the decision of the Director, DHE in this regard shall be final and binding on all concerned.



  
Dr. (Miss) Debra Antan  
Offg. Principal  
Nirmala Institute of Education  
Alinho, Panaji, Goa

## 11. Signatures

On behalf of  
GVM's Dr. Dada Vaidya College of Education,  
Ponda - Goa  
Altinho, Panaji-Goa.



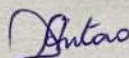
Signature and Stamp  
Dr. Jojen Mathew

**OFFG. PRINCIPAL**  
**G.V.M.'s Dada Vaidya College of Education**  
**Ponda - 403 401 - Goa**

Date: 19-11-2020

Place: Ponda.

On behalf of  
Nirmala Institute of Education,  
Altinho, Panaji-Goa.

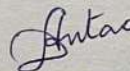


Signature and Stamp  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa

Date: 20/11/2020

Place: Panaji





Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa



# NIRMALA INSTITUTE OF EDUCATION

Altinho, Panaji, Goa 403 001 India

Ph: 0832-2225633 E-mail: [niegoa@gmail.com](mailto:niegoa@gmail.com) Website: [www.nirmalainstitute.org](http://www.nirmalainstitute.org)

No. NIE/B.Ed./F.110/282/2020-2021

21/12/2020

The Headmaster/ Headmistress  
St. John of the Cross High School,  
Sanquelim -Goa

Sub: Request to grant permission to our **B.Ed. Teacher-Trainees** for Internship.

Sir/ Madam

As per the new NCTE (National Council for Teacher Education) Norms, the B.Ed. programme 2019-2021 (Year II) requires teacher-trainees to do an Internship Programme in a school. The period of Internship for the 2<sup>nd</sup> year trainees is 16 weeks (4 months).

I would be grateful if you could accept a few teacher-trainees from this Institute to complete their internship programme in your school. The internship period will be from **Monday, 4<sup>th</sup> January, 2021 to Saturday, 24<sup>th</sup> April, 2021** of the current academic year 2020-2021. The batch of trainees needs to be given a 'Mentor Teacher' for the period of the Internship.

The students will have to undertake the following tasks:

- Each teacher trainee will be required to give ten individual lessons in each method during the 8-week (2 months) internship period. Kindly depute a subject teacher to supervise the lessons.
- Conduct substitution activities
- Organize Morning Assemblies
- Prepare Posters, Bulletin Board displays, Instructional Materials . . .
- Organize competitions
- Administer a test in each method
- Any other education-related activities

The following students have been assigned to your school

Sr. No	Name of the teacher-trainee	Sub 1	Sub 2
1.	Priyanka Sadanand Naik	Hindi	Konkani
2.	Darshani Sanjay Sankhalkar	Mathematics	Science
3.	Rakhi Ravindra Kudnekar	Science	Mathematics

Kindly provide feedback of the students assigned to your school in the prescribed format which will be sent to you.

I hope this Internship period will be a fruitful and an enriching experience for the trainees and for your Institute.

Thanking you for your cooperation.

Yours sincerely

Dr. Delia Antão  
Officiating Principal

P.S.: Kindly communicate your acceptance at the earliest via email: [info@nirmalainstitute.org](mailto:info@nirmalainstitute.org)



# NIRMALA INSTITUTE OF EDUCATION

Altinho, Panaji, Goa 403 001 India

Ph: 0832-2225633 E-mail:niegoa@gmail.com Website: www.nirmalainstitute.org

[NAAC Accreditation : GRADE: 'B' CGPA 2.84]

No.NIE/F.110/ 347 /2020 - 2021

The Headmaster/ Headmistress  
Vidya Prabodhini High School  
Porvorim - Goa

February 15, 2021

Sir/ Madam

As you are aware, according to the new NCTE norms, the B.Ed. Course requires our students to do an Internship Programme in a school for four weeks. The Institute has scheduled the Internship program from 1<sup>st</sup> March (Monday) to 27<sup>th</sup> March, 2021 (Saturday).

We would be grateful if you could permit the following B.Ed. teacher-trainee to do their Internship in your school:

1	Vidhya Sawant	English	History
---	---------------	---------	---------

- While in the school, the trainee will need to be given a coordinating teacher.
- The teacher trainee will not be giving lessons. The coordinating teachers could then assign them teacher mentor according to their methods, so that they can be enriched by different teaching styles. but will be required to observe and assist your school teachers while they deliver their online classes
- During the Internship period, besides observing the lessons, the trainee can undertake one or more of the following (to the extent` possible):
  - Assist the teachers in preparing their online lessons
  - Morning Assemblies
  - Prepare Posters/Bulletin Board displays(if requested)
  - Organize competitions (if requested)
  - Any other academic-related activities

We look forward to your collaboration to make this an enriching experience for our teacher trainee.

Thanking you

Yours faithfully

Dr. Delia Antão  
Officiating Principal



**NIRMALA INSTITUTE OF EDUCATION**  
**Bachelor of Education (B.Ed.)**

Altinho, Panjim, Goa

**2020 – 2022 (Yr I)**

This is to certify that

SAWANT VIDHYA JAIRAM

has completed a four-week

Internship Programme

**March 1<sup>st</sup> 2021 to March 27<sup>th</sup> 2021**

at

BAL BHARATI VIDYAMANDIR

in partial fulfilment of the

Two-year B.Ed. Degree Course, Goa University

*Faculty In-charge*

Name

Signature

1. Sr. Millie Pereira

Millie Pereira

2. Mrs. Sharmila Kerkar

Sharmila Kerkar





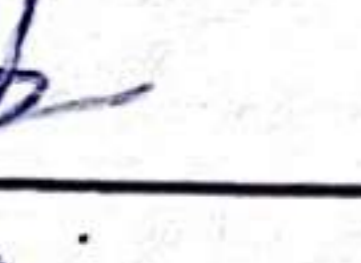

Dr. Delia Antão  
*Officiating Principal*

\*

**Nirmala Institute of Education**  
**B.ED ATTENDANCE SHEET**

Name of the School: Bal Bharti Vidya mandir - Raibandar - Goa

Name of the Teacher Trainee: Vidhya Jairam Sawant

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	1/3/21	7.45 AM	1.00 PM	
TUESDAY	2/3/21	7.50 AM	1.10 Pm	
WEDNESDAY	3/3/21	7.50 AM	1.08 Pm	
THURSDAY	4/3/21	7.55 AM	1.10 Pm	
FRIDAY	5/3/21	7.58 AM	1.00 Pm	
SATURDAY	6/3/21	7.58 AM	1.00 Pm	

Signature of the  
Headmaster/Headmistress

  
**HEADMISTRESS**  
**BAL BHARATI VIDYAMANDIR**  
**RIBANDAR-GOIA**





# NIRMALA INSTITUTE OF EDUCATION

## Bachelor of Education (B.Ed.)

Altinho, Panjim, Goa

2019 – 2021 (Yr II)

This is to certify that

Sankhalkar Darshani Sanjay

has completed a sixteen-week

Internship Programme

from

4<sup>th</sup> January, 2021 to 24<sup>th</sup> April, 2021

at

St. John of the Cross High School, Sanquelim

in partial fulfilment of the

Two-year B.Ed. Degree Course, Goa University

### *Faculty Supervisors*

Name

Signature

1. Subodh S. Haldambar

[Signature]

[Signature]

2. \_\_\_\_\_

\_\_\_\_\_

Dr. Delia Antão  
Officiating Principal

**Nirmala Institute of Education**  
B.ED ATTENDANCE 2019-2021 (Y2)



Name of the School: St. John of the Cross High School

Name of the Teacher Trainee: Darshani Sankhalkar

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	4/1/2021	7:55 am	01:08 pm	Darshani S.
TUESDAY	5/1/2021	7:55 am	01:32 pm	Darshani S.
WEDNESDAY	6/1/2021	7:55 am	01:05 pm	Darshani S.
THURSDAY	7/1/2021	8:00 am	01:00 pm	Darshani S.
FRIDAY	8/1/2021	8:00 am	01:32 pm	Darshani S.
SATURDAY	9/1/2021	7:55 am	01:35 pm	Darshani S.

  
Signature of the  
Headmaster/Headmistress

**HEADMASTER**

St. John of the Cross High School,  
Sanquelim - Goa (India)

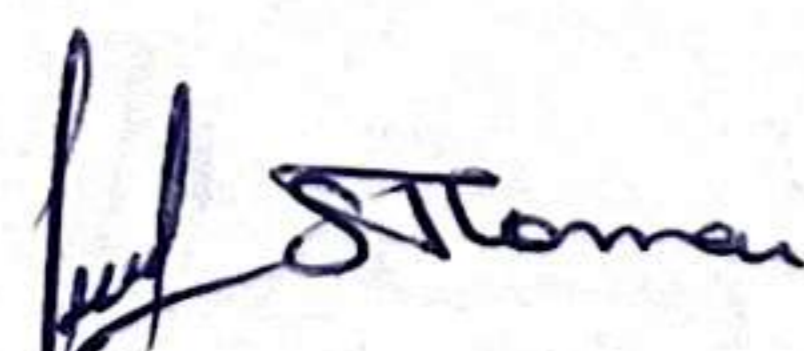
**Nirmala Institute of Education**  
B.ED ATTENDANCE 2019-2021 (Y2)



Name of the School: St. John of the Cross High School

Name of the Teacher Trainee: Darshani Sankhalkar

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	11/1/2021	7:50 am	01:05 pm	Darshani S.
TUESDAY	12/1/2021	7:55 am	01:35 pm	Darshani S.
WEDNESDAY	13/1/2021	—	—	—
THURSDAY	14/1/2021	} — Holiday (WFH)		—
FRIDAY	15/1/2021	—	—	—
SATURDAY	16/1/2021	—	—	—

  
Signature of the  
Headmaster/Headmistress

**HEADMASTER**

St. John of the Cross High School,  
Sanquelim - Goa (India)



# NIRMALA INSTITUTE OF EDUCATION

Altinho, Panaji, Goa 403 001 India

Ph: 0832-2225633 E-mail:niegoa@gmail.com Website: www.nirmalainstitute.org

No.NIE/F.110/310 / 2021 - 2022

The Headmaster / Headmistress  
Cuncolim United High School  
Cuncolim - Goa

December 9, 2021

Sir/ Madam

As you are aware, according to the new NCTE norms, the B.Ed. Course requires our students to do an Internship Programme in a school for four weeks. The Institute has scheduled the Internship program from 3<sup>rd</sup> January, 2022 (Monday) to 29<sup>th</sup> January, 2022 (Saturday)

We would be grateful if you could permit the following B.Ed. teacher-trainees to do their Internship in your school:

S.No	Name of the Teacher Trainee	Method 1	Method 2
1	Mehrunnisa Bi Shaffi	Geography	English
2	Grasha Rane	English	Geography

- While in the school, each of the trainees will need to be given a coordinating teacher.
- The teacher trainees **will not be giving lessons**. The coordinating teachers could then assign them teacher mentor according to their methods. They will be required to observe and assist the subject teachers in your school while they deliver their online/ offline classes, so that they can be enriched by different teaching styles.
- During the Internship period, besides observing the lessons, the trainees can undertake one or more of the following (to the extent possible):
  - Assisting the teachers in preparing their online/ offline lessons
  - Morning Assemblies
  - Prepare Posters/Bulletin Board displays (if requested)
  - Organize competitions (if requested)
  - Any other academic-related activities

We look forward to your collaboration to make this an enriching experience for our teacher trainees.

Thanking you

Yours faithfully

Dr. Delia Antão  
Officiating Principal

# Nirmala Institute of Education


B.ED ATTENDANCE 2021 - 2023 (Y1)



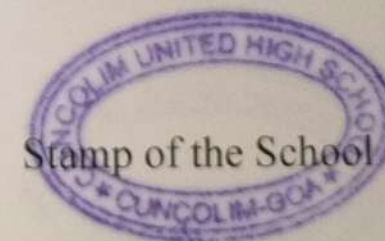
Name of the School: Cuncolim United High School

Name of the Teacher Trainee: Mehounnisa Bi Shaffi

WEEK NO: <u>1</u>	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	03/01/2022	07.50 am	01.45 pm	<u>Shaffi</u>
TUESDAY	04/01/2022	07.45 am	01.45 pm	<u>Shaffi</u>
WEDNESDAY	05/01/2022	07.55 am	01.35 pm	<u>Shaffi</u>
THURSDAY	06/01/2022	07.55 am	01.45 pm	<u>Shaffi</u>
FRIDAY	07/01/2022	07.50 am	01.00 pm	<u>Shaffi</u>
SATURDAY	08/01/2022	07.47 am	01.45 pm	<u>Shaffi</u>

  
Signature of the  
Headmaster/Headmistress  
HEADMISTRESS  
Cuncolim United High School  
Cuncolim Salcate - Goa

MD



# NIRMALA INSTITUTE OF EDUCATION

## Bachelor of Education (B.Ed.)

Altinho, Panjim, Goa

2021 – 2023 (Yr I)

This is to certify that

Meherunnisa Bi Shefi

has completed a four-week  
Internship Programme

**January 3<sup>rd</sup> 2022 to January 29<sup>th</sup> 2022**

at

Luncolim United High School, Luncolim

in partial fulfilment of the  
Two-year B.Ed. Degree Course, Goa University

### Faculty In-charge

Name  
1. Ms. Daniella Colaco

Signature  
[Signature]  
29/4/22

2. St. Millie Pereira

[Signature]  
26/05/2022

[Signature]  
Dr. Delia Antão  
Officiating Principal



# NIRMALA INSTITUTE OF EDUCATION

Altinho, Panaji, Goa 403 001 India

Ph: 0832-2225633 E-mail:niegoa@gmail.com Website: www.nirmalainstitute.org

No. NIE/B.Ed./F.110/43/2021-2022

28/07/2021

The Headmaster/ Headmistress  
St. Mary of the Angels Convent High School,  
Chinchinim

Sub: Request to grant permission to our **B.Ed. Teacher-Trainees** for Internship.

Sir/Madam

As per the new NCTE (National Council for Teacher Education) Norms, the B.Ed. programme 2019-2021 (Year II) requires teacher-trainees to do an Internship Programme in a school. The period of Internship for the 2<sup>nd</sup> year trainees is 16 weeks (4 months).

I would be grateful if you could accept a few teacher-trainees from this Institute to complete their internship programme in your school. The internship period will be from **Monday, 9<sup>th</sup> August, 2021 to Thursday, 23<sup>rd</sup> December, 2021** of the current academic year 2021-2022 (*excluding the Ganesh and Diwali Holidays*). The batch of trainees needs to be given a 'Mentor Teacher' for the period of the Internship.

The students will have to undertake the following tasks:

- Each teacher trainee will be required to give ten individual lessons in each method during the 16-week (4 months) internship period. Kindly depute a subject teacher to supervise the lessons.
- Conduct substitution activities
- Organize Morning Assemblies
- Prepare Posters, Bulletin Board displays, Instructional Materials . . .
- Organize competitions
- Administer a test in each method
- Any other education-related activities
- Carry forward the College based activities of Swachhta Abhiyan Cell

The following students have been assigned to your school

Sr. No	Name of the teacher-trainee	Sub 1	Sub 2
1	Lindsay Amberly Antao	History	English
2	Maclina Serolina Furtado	History	Geography
3	Ophra Gracias	Science	Mathematics

Kindly provide feedback of the students assigned to your school the prescribed format which will be sent to you.

I hope this Internship period will be a fruitful and an enriching experience for the trainees and for your Institute.

Thanking you for your cooperation.

Yours sincerely

Dr. Delia Antão  
Officiating Principal

P.S.: Kindly communicate your acceptance at the earliest via email: [info@nirmalainstitute.org](mailto:info@nirmalainstitute.org)



**NIRMALA INSTITUTE OF EDUCATION**  
**Bachelor of Education (B.Ed.)**

**Altinho, Panjim, Goa**

**2020 – 2022 (Yr II)**

This is to certify that

MISS. MACLINA. SEROLINA FURTADO

has completed a sixteen-week  
Internship Programme

**August 09, 2021 to December 23, 2021**

at

ST. MARY OF THE ANGELS CONVENT HIGH SCHOOL - CHINCHINIM

in partial fulfilment of the  
Two-year B.Ed. Degree Course, Goa University

**Faculty Supervisors**

Name

Signature

1. Mrs. Shyfaia Sherief

[Signature]

2. Ms. Daniella Colaco

[Signature]  
14/12/21

[Signature]

Dr. Delia Antão  
Officiating Principal



**Nirmala Institute of Education**  
**B.ED ATTENDANCE SHEET.**

Name of the School: ST. MARY OF THE ANGELS CONVENT HIGH SCHOOL.

Name of the Teacher Trainee: MACLINA. S. FURTADO

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	9-8-21	7:45 a.m.	1:15 p.m.	<i>M. Furtado</i>
TUESDAY	10-8-21	7:45 a.m.	12:00 p.m.	<i>M. Furtado</i>
WEDNESDAY	11-8-21	7:45 a.m.	1:05 p.m.	<i>M. Furtado</i>
THURSDAY	12-8-21	7:50 a.m.	1:10 p.m.	<i>M. Furtado</i>
FRIDAY	13-8-21	7:45 a.m.	1:00 p.m.	<i>M. Furtado</i>
SATURDAY	14-8-21	7:45 a.m.	1:05 p.m.	<i>M. Furtado</i>
SUNDAY	15-8-21	7:45 a.m.	9:20 a.m.	<i>M. Furtado</i>

*S. M. ...*  
Signature of the  
Headmaster/Headmistress

**Nirmala Institute of Education**  
**B.ED ATTENDANCE SHEET.**

Name of the School: ST MARY OF THE ANGELS CONVENT HIGH SCHOOL.

Name of the Teacher Trainee: MACLINA. S. FURTADO

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	16-8-21	WORK FROM	HOME	<i>M. Furtado</i>
TUESDAY	17-8-21	7:45 a.m.	1:05 p.m.	<i>M. Furtado</i>
WEDNESDAY	18-8-21	7:50 a.m.	1:10 p.m.	<i>M. Furtado</i>
THURSDAY	19-8-21	7:45 a.m.	1:05 pm	<i>M. Furtado</i>
FRIDAY	20-8-21	7:50 a.m.	1:05 p.m.	<i>M. Furtado</i>
SATURDAY	21-8-21	7:50 a.m.	1:10 pm	<i>M. Furtado</i>

*S. M. ...*  
Signature of the  
INCHARGE HEADMISTRESS  
ST. MARY OF THE ANGELS  
CONVENT HIGH SCHOOL  
CHINCHINIM,  
TE. GOA 403 715

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**DON BOSCO COLLEGE, PANJIM**  
**AND**  
**NIRMALA INSTITUTE OF EDUCATION, PANJIM**

**THIS AGREEMENT**, entered into this 29 day of August 2022, by and between Don Bosco College, Panjim, and Nirmala Institute of Education, Panjim.

**ABOUT: DON BOSCO COLLEGE, PANJIM**

Don Bosco College, Panjim is located in the heart of Goa's capital Panjim. Don Bosco College is vibrant with the common ethos of the numerous Salesian Educational institutions around the world. Established in the year 2001 by the Goa Salesian Society, later transferred to Don Bosco Society for Higher Education Panaji, the institution has consistently achieved outstanding results and recognition in academics, sports, co-curricular activities and community service.

**ABOUT: NIRMALA INSTITUTE OF EDUCATION, PANJIM**

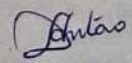
Nirmala Institute of Education, Panjim, Goa, a secondary Teacher Education Institute was established in 1963 by the Society of the Daughters of the Heart of Mary in response to the urgent need for a trained teacher in the post liberation Goa. The main goal of the Nirmala Institute of Education at that time was to provide the pedagogical bases for educational expansion through formal education. The college was initially affiliated to Bombay University grew into a highly respected institution providing pre-services and in-service teacher education to thousands of teachers. In 1985 it was affiliated with the newly established Goa University.

**WITNESSETH THAT** Don Bosco College is located M G Road, near Municipal Market, Panjim, Goa 403001, represented by its Director, Fr. Joaquim Lobo and Nirmala Institute of Education is located at Ramchandra Naik Rd, Altinho, Panaji, Goa 403001, represented by its Officiating Principal, Dr. Delia Antao hereby jointly enters into a collaborative agreement focusing on the development of their institutions' programs. They will jointly develop and implement activities to improve their capacities to serve their respective clientele. This linkage is developed based upon the institutions' commonality of interests and the belief that a linkage between them would strengthen their joint and individual capacities.

**WHEREAS**, Don Bosco College, Panjim and Nirmala Institute of Education, Panjim desire to promote the enrichment of their teaching and learning and research missions; and

**WHEREAS**, Don Bosco College, Panjim and Nirmala Institute of Education, Panjim desire to strengthen and expand the mutual contacts between the two institutes; and



  
- Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa

**WHEREAS**, Don Bosco College, Panjim and Nirmala Institute of Education, Panjim desire to provide a variety of collaborative opportunities for faculty and students at the two institutes on the terms and conditions hereinafter set forth;

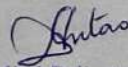
**NOW THEREFORE**, it is mutually agreed as follows:

- I. Scope of Agreement:** This Agreement shall commemorate the parties' intent to enter into but not limited to, the following types of collaboration:
- A. Faculty expertise exchange
  - B. Collaborative Research and Discovery, Learning and Teaching
  - C. Exchange of infrastructure for Research and Discovery, Learning and Teaching and Training and Organizing
  - D. Conduct seminars, workshops, faculty development programs and other academic programs
  - E. Organize awareness Programs for students, faculties and the community
  - F. Promote joint research and publications
  - G. Staff professional development
  - H. Sharing or creation of educational materials and resources
  - I. Skill development through Internship Programs.

Before implementing these activities, the parties will discuss the opportunities and challenges presented and will thereafter enter into specific activity agreements based on the mutually agreed objectives and outcomes.

- II. Period of Agreement:** This Agreement shall be effective upon the date of final execution and will remain in force for a period of three years. Either institute may terminate the agreement by providing notice to the other party in writing by giving a three-month notice.
- III. Activities Under This Agreement:** It is expected that activities taking place under this Agreement will be initiated primarily by academic departments within the college and the administrative department of the industry, and in coordination with their respective administrative departments. All activities undertaken must conform to the policies and procedures in place at the institute and the industry.



  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa

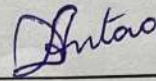
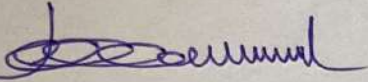
- IV. Planning and Management of Activities:** Each distinct collaboration program or activity will be described in a separate Activity Agreement drawn up jointly and signed by authorized signatories of each party. Such agreements will specify the names of those individuals on each campus responsible for the implementation of the program and set forth all terms and conditions associated with the activity. The parties understand that each Activity Agreement may have different circumstances with respect to the personnel, types of activities, intellectual property and other deliverables that either Party may be required to contribute.
- V. Funding of Activities:** Activity Agreements should make financial costs and obligations explicit. Collaborating departments are encouraged to work together to identify and secure any outside funding which may be needed.
- VI. Nondiscrimination:** Don Bosco College, Panjim and Nirmala Institute of Education, Panjim agree that no person shall on the grounds of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, be excluded from participation under the terms of this Agreement.
- VII. Use of Name:** Don Bosco College, Panjim will not use the name or logo of Nirmala Institute of Education, Panjim, nor of any member of Nirmala Institute of Education, Panjim's program staff, in any publicity, advertising, or news release without the prior written approval of an authorized representative of Nirmala Institute of Education, Panjim. Nirmala Institute of Education, Panjim will not use the name or logo of Don Bosco College, Panjim or any employee of Don Bosco College, Panjim, in any publicity, advertising, or news release without the prior written approval of Don Bosco College, Panjim.
- VIII. Modification:** The terms of this Agreement may be changed or modified only by written amendment signed by authorized agents of the parties hereto.
- IX. Prevailing Language:** English will remain the sole language of this agreement.
- X. Non-Binding:** Except with respect to Section VII (Use of Name this Agreement is non-binding and solely for the purpose of establishing a basis upon which Don Bosco College, Panjim and Nirmala Institute of Education, Panjim will continue discussions. Either Don Bosco College, Panjim or Nirmala Institute of Education, Panjim may at its sole discretion terminate discussions for any reason by giving written notice of termination to the other. In the case of a dispute that arises relating to any aspect of cooperation under this Agreement, the parties may attempt to resolve such dispute through friendly negotiation, or either party may elect to terminate the agreement pursuant to the previous provision. Upon termination, the parties will have no further obligations hereunder.



IN WITNESS WHEREOF, Don Bosco College, Panjim and Nirmala Institute of Education, Panjim have executed this Agreement as on the date first above written.

Don Bosco College, Panjim

Nirmala Institute of Education, Panjim



Fr. Joaquim Lobo  
Director

Dr. Delia Antao  
Officiating Principal

Date of Signature 29/08/2022

Date of Signature 29/08/2022

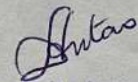


Seal of the Institution



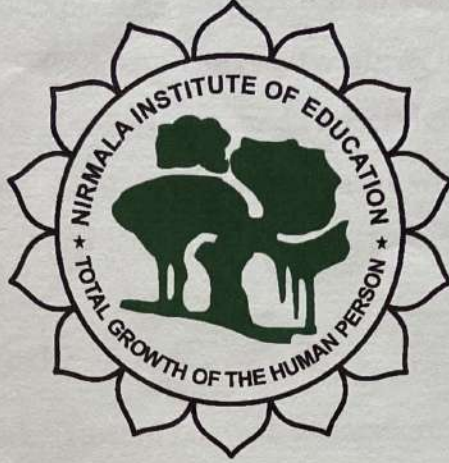
Seal of the Institution



  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa

# MEMORANDUM OF UNDERSTANDING (MOU)

Between



NIRMALA INSTITUTE OF EDUCATION  
PANJIM-GOA  
AND



SCHOOL OF SOCIAL WORK  
MANGALURU -KARNATAKA

This Agreement is made on the 23rd day of October 2022, between Nirmala Institute of Education, Panjim-Goa represented by its Officiating Principal, Dr. Delia Antao (*as the first party*) and School of Social Work, Mangaluru represented by its Principal, Dr. Juliet C.J. (*as the second party*)



  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa

## Whereas

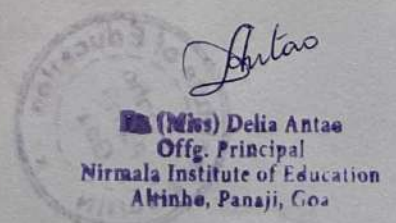
### a) **Nirmala Institute of Education, Panaji,**

Nirmala Institute of Education, Panaji, Goa was established in 1963 by the Society of the Daughters of the Heart of Mary in response to the urgent needs for a trained teacher in the post liberation Goa. The main goal of the Nirmala Institute of Education at that time was to provide the pedagogical bases for educational expansion through formal education. The college was initially affiliated to Bombay University grew into a highly respected Institution providing pre-services and in-service teacher education to thousands of teachers. In 1985, it was affiliated with the newly established Goa University.

### b) **School of Social Work**

School Of Social Work, (Roshni Nilaya), Mangalore - 575002 Karnataka, India (Autonomous College), Affiliated to Mangalore University, managed by the Institute of Social Service, Karnataka State, was established in 1960 in Mangalore by the Society of Daughters of the Heart of Mary, an International Catholic Religious Society, founded in France in 1790 during the French Revolution. The college runs academic programs such as B. A. in Psychology, Criminology, Secretarial Practice, English, Rural Development, Economics and Sociology, Bachelor of Social Work (BSW), Master of Social Work (MSW), M. Sc. In Counselling, M. Sc. In Criminology and Forensic Science as well as doctoral program in Social Work and diploma and certificate programs in various disciplines.

c) Nirmala Institute of Education, Panjim, Goa is desirous to associate with School of Social Work, (Roshni Nilaya), Mangalore, on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.





That, relying on the principle of good faith, by virtue of which they will carryout all the possible actions for their due fulfilment,

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end theyare of one accord in entering this MoU.

**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS:**

**1. OBJECTIVE:**

The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.


**2. METHOD FOR ACHIEVING THE OBJECTIVES:**

In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

**3. AREAS OF CO-OPERATION:**

Whereas, Nirmala Institute of Education, Panaji, and School of Social Work, (Roshni Nilaya), Mangalore, recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:



  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Alinho, Panaji, Goa



V. *Cooperate* in the exchange of information relating to their activities in teaching and research in fields of mutual interests; sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.

VI. *Conduct* cultural projects, study tours, as mutually agreed in writing between the parties prior to commencement of this activity.

VII. *Promote* joint research and publications

VIII. *Staff* Professional development

IX. *Sharing* or creation of educational materials and resources

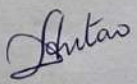
X. *Skill* development through Internship program

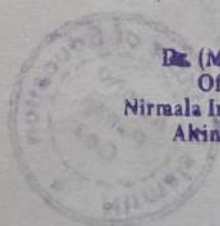
#### 4. FUNDING:

a) The Host Institution will bear the travel and lodging expenses for travel, and lodging of teachers or officers. Students will pay their registration, courses or professional practices at their home institution, so that they can be recognized afterwards.

b) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the institution, which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.



  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirjala Institute of Education  
Altinho, Panaji, Goa



I. *Research Collaborations*: Faculty / Researchers / Students of and Nirmala Institute of Education, Panjim and School of Social Work (Roshni Nilaya), Mangalore can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to, efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, or establishing joint research centres etc.

II. *Faculty Exchange with Partner Institutions*: Faculty members of Nirmala Institute of Education, Panjim and School of Social Work, (Roshni Nilaya), Mangalore, can travel between to participate in activities that can enhance their international / national experience and knowledge and also to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.

III. *Student Exchange with Partner Institutions*: Students can be given an opportunity to travel among parties to participate in activities / events that will enhance their international / intercultural experience and knowledge.

IV. *Promotion of integrated studies for related studies*: The parties can look at integrating an international / intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.



*Antao*  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Alinho, Panaji, Goa

c) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors / researchers remain in their positions at their home institution, which will continue to pay their salaries.

#### 5. NO EMPLOYMENT RELATIONSHIP:

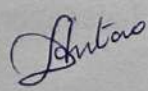
The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labour nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

#### 6. CREDITS / ACCREDITATION:

a) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution / Host Institution / Government. However, the home Institution reserves the right to accept or reject any accreditation leading to an academic degree.

b) The Host Institution / Institution shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students.



  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa

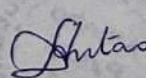


## 7. RIGHTS AND DUTIES:

- a) The host institution / Institution is committed to counselling and supporting exchange students through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.
- b) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviours or financial aspects of the students / participants involved in the exchange.
- c) The students / participants shall enjoy the same rights and privileges as regular students / faculty, and shall observe the norms and rules of the Host University / Institution and in the host country. Any violation of the laws of the receiving country and / or the rules of the Host University / Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.
- d) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

## 8. AUTONOMY:

This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.



Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa

## 9. TERM:

a) This MOU shall be effective for a period of FIVE (3) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another three (3) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.

b) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a forceful suspension of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

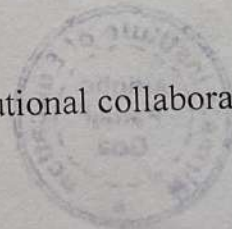
## 10. CONFLICT RESOLUTION:

Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and common agreement by the persons delegated to such end by each university / Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

## 11. ACTION PLANS:

Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:

- i) Foundations or considerations that warrant the plan for inter- institutional collaboration;
- ii) Objective of the action plan for inter-institutional collaboration;
- iii) General conditions of the plan;
- iv) Academic conditions of the plan;
- v) Administrative and organizational conditions of the plan;
- vi) Duration of the protocol;
- vii) Intellectual property;



*Delia Antao*

Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Alkinho, Panaji, Goa

- viii) Differences between the parties;
- ix) Development of the collaboration project;
- x) Project and/or program to be carried out;
- xi) Financial budget;
- xii) Reference to the subject of medical insurance and information.

## 12. CONFIDENTIALITY:


Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

## AMENDMENTS:

The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.



  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa



*Dr. Antao*  
Dr. Antao Delia Antao  
Offg. Principal

Nirmala Institute of Education  
Akinho, Panaji, Goa

**Dr. Delia Antao**

Officiating Principal

Nirmala Institute of Education  
Panaji-Goa, India.



*Raymond*

Name of In-Charge Academic

Collaborations:

**Mr. Raymond Pereira**

Designation: Assistant Professor  
Institution: Nirmala Institute of Education,  
Panjim -Goa



*Juliet*

PRINCIPAL  
SCHOOL OF SOCIAL WORK  
ROSHNI NILAYA  
MANGALORE - 575 002

**Dr. Juliet C.J.**

Principal

School of Social Work, (Roshni Nilaya),  
Mangalore -Karnataka, India.



*Jenis*

Name of In-Charge Academic

Collaborations:

**Dr. Jenis Mary P.**

Designation: Vice Principal  
Institution: School of Social Work,  
(Roshni Nilaya)  
Mangalore -Karnataka, India.

*Antao*

Dr. (Miss) Delia Antao.  
Offg. Principal  
Nirmala Institute of Education  
Akinho, Panaji, Goa



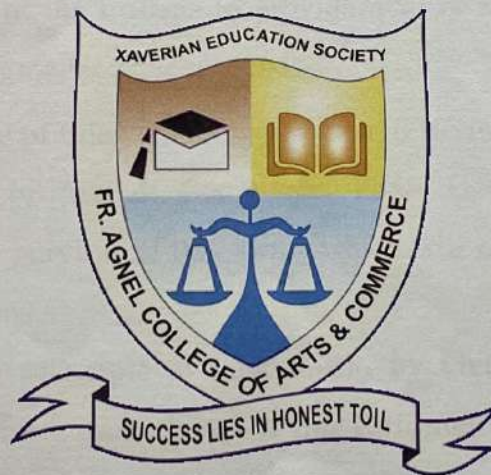
# MEMORANDUM OF UNDERSTANDING (MOU)

Between



NIRMALA INSTITUTE OF EDUCATION  
PANJIM-GOIA

AND



FR. AGNEL COLLEGE OF ARTS & COMMERCE  
PILAR- GOIA

This Agreement is made on the 23rd day of October 2022, between Nirmala Institute of Education, Panjim-Goa, represented by its Officiating Principal, Dr. Delia Antao (*as the first party*) and Fr. Agnel College of Arts & Commerce, Pilar- Goa, represented by its Principal, Prof. Savio P. Falleiro (*as the second party*).

Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Akinho, Panaji, Goa



## Whereas

### a) **Nirmala Institute of Education, Panjim-Goa**

Nirmala Institute of Education, Panjim-Goa was established in 1963 by the Society of the Daughters of the Heart of Mary in response to the urgent needs for a trained teacher in the post liberation Goa. The main goal of the Nirmala Institute of Education at that time was to provide the pedagogical bases for educational expansion through formal education. The college was initially affiliated to Bombay University grew into a highly respected Institution providing pre-services and in-service teacher education to thousands of teachers. In 1985, it was affiliated with the newly established Goa University.

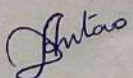
### b) **Fr. Agnel College of Arts & Commerce, Pilar- Goa**

Fr Agnel College of Arts & Commerce, Pilar, is a co-ed institution established in 1991, and managed by the Xaverian Educational Society, under the aegis of the Society of Pilar. Affiliated to Goa University, the College offers basically undergraduate degree programmes in Arts, Commerce and Computer Applications, with PhD in Commerce and economics too being provided under the cluster option. It is the vision/mission of the College to provide quality education to all, including those from marginalized backgrounds.

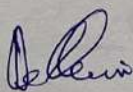
c) Nirmala Institute of Education, Panjim-Goa, is desirous to associate with Fr. Agnel College of Arts & Commerce, Pilar- Goa, on various areas as discussed in the purview of this MoU, which will be mutually beneficial to both organizations.

**That, relying on the principle of good faith, by virtue of which they will carryout all the possible actions for their due fulfilment,**

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.



**Dr. (Miss) Dalia Antao**  
Offg. Principal  
Nirmala Institute of Education  
Akinho, Panaji, Goa



**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING  
WITNESSES AS FOLLOWS:**

**1. OBJECTIVE:**

The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

**2. METHOD FOR ACHIEVING THE OBJECTIVES:**

In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

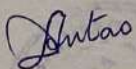
**3. AREAS OF CO-OPERATION:**

Whereas, Nirmala Institute of Education, Panjim-Goa and Fr. Agnel College of Arts & Commerce, Pilar- Goa, recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:

I. Research Collaborations: Faculty / Researchers / Students of and Nirmala Institute of Education, Panjim-Goa and Fr. Agnel College of Arts & Commerce, Pilar- Goa, can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to, efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, or establishing joint research centres etc.

II. Faculty Exchange with Partner Institutions: Faculty members of Nirmala Institute of Education, Panjim-Goa and Fr. Agnel College of Arts & Commerce, Pilar- Goa, can travel between to participate in activities that can enhance their international / national experience and knowledge and also to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.

III. Student Exchange with Partner Institutions: Students can be given an opportunity to travel among parties to participate in activities / events that will enhance their international / intercultural experience and knowledge.



Dr. (Miss) Debra Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa



IV. Promotion of integrated studies for related studies: The parties can look at integrating an international / intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.

V. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.

VI. Conduct cultural projects, study tours, as mutually agreed in writing between the parties prior to commencement of this activity.

VII. Promote joint research and publications.

VIII. Staff Professional development.

IX. Sharing or creation of educational materials and resources.

X. Skill development through Internship program.

#### 4. FUNDING:

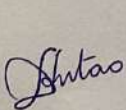
a) Expenses for travel, boarding and lodging and personal expenses of exchange students, teachers or officers shall be covered by each individual. Students will pay for their registration, courses or professional practices at their home institution, so that they can be recognized afterwards.

b) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the institution, which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.

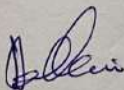
c) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors / researchers remain in their positions at their home institution, which will continue to pay their salaries.

#### 5. NO EMPLOYMENT RELATIONSHIP:

The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labour nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.



Dr. (Miss) Dohia Antao  
Offg. Principal  
Nirmala Institute of Education  
Akinha, Panaji, Goa



## 6. CREDITS / ACCREDITATION:

a) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution / host Institution / Government. However, the home Institution reserves the right to accept or reject any accreditation leading to an academic degree.

b) The host Institution / Institution shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students.

## 7. RIGHTS AND DUTIES:

a) The host institution / Institution is committed to counselling and supporting exchange students through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.

b) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviours or financial aspects of the students / participants involved in the exchange.

c) The students / participants shall enjoy the same rights and privileges as regular students / faculty, and shall observe the norms and rules of the host University / Institution and in the host country. Any violation of the laws of the receiving country and / or the rules of the host University / Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.

d) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

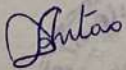
## 8. AUTONOMY:

This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

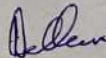
## 9. TERM:

a) This MOU shall be effective for a period of three (3) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another three (3) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.

b) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a forceful suspension of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.



Dr. (Miss) Dolita Antao  
Offg. Principal  
Nirmala Institute of Education  
Akinho, Panaji, Goa



## 10. CONFLICT RESOLUTION:

Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and common agreement by the persons delegated to such end by each university / Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

## 11. ACTION PLANS:

Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:

- i) Foundations or considerations that warrant the plan for inter- institutional collaboration;
- ii) Objective of the action plan for inter-institutional collaboration;
- iii) General conditions of the plan;
- iv) Academic conditions of the plan;
- v) Administrative and organizational conditions of the plan;
- vi) Duration of the protocol;
- vii) Intellectual property;
- viii) Differences between the parties;
- ix) Development of the collaboration project;
- x) Project and/or program to be carried out;
- xi) Financial budget;
- xii) Reference to the subject of medical insurance and information.

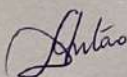
## 12. CONFIDENTIALITY:

Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

## AMENDMENTS:

The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.



Dr. (Miss) Dalia Antao  
Offg. Principal  
Nirmala Institute of Education  
Akinho, Panaji, Goa



*Antao*

Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa

**Dr. Delia Antao**

Officiating Principal

Nirmala Institute of Education,  
Panjim-Goa, India.

*Falleiro*

**Prof. Savio P. Falleiro**

Principal

Fr Agnel College of Arts & Commerce,  
Pilar- Goa,

*Raymond*

Name of In-Charge Academic

Collaborations:

**Mr. Raymond Pereira**

Designation: Assistant Professor  
Institution: Nirmala Institute  
of Education, Panjim -Goa

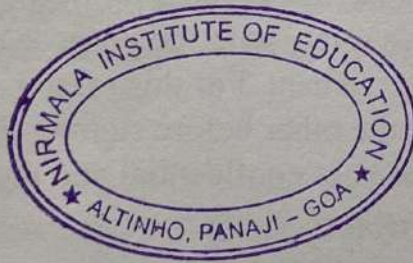
*Fredrick*

Name of In-Charge Academic

Collaborations:

**Dr Fr Fredrick Rodrigues**

Designation: Vice Principal  
Institution: Fr Agnel College of Arts  
& Commerce, Pilar, Goa.



# MEMORANDUM OF UNDERSTANDING (MOU)

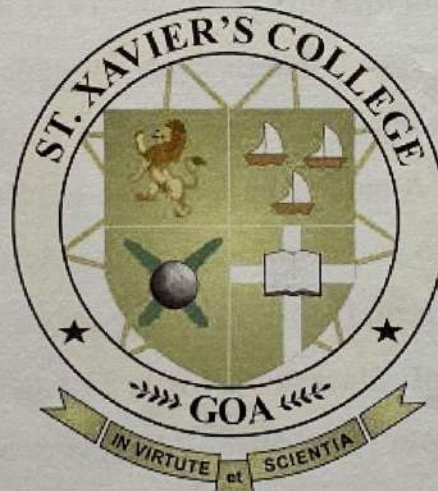
Between



**NIRMALA INSTITUTE OF EDUCATION**

**PANJIM-GOIA**

**AND**



**ST. XAVIER COLLEGE OF ARTS, SCIENCE AND COMMERCE**

**MAPUSA-GOIA**

This Agreement is made on the 23rd day of October 2022, between Nirmala Institute of Education, Panaji-Goa represented by its Officiating Principal, Dr. Delia Antao (*as the first party*) and St. Xavier College of Arts, Science and Commerce, Mapusa- Goa, represented by its Principal, Prof. (Dr.) Blanche R.C.S. Fernandes e Mascarenhas (*as the second party*)

Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa

PRINCIPAL  
ST. XAVIER'S COLLEGE  
GOIA



**Whereas**

**a) Nirmala Institute of Education, Panjim-Goa**

Nirmala Institute of Education, Panjim- Goa was established in 1963 by the Society of the daughters of the Heart of Mary in response to the urgent needs for a trained teacher in the post liberation Goa. The main goal of the Nirmala Institute of Education at that time was to provide the pedagogical bases for educational expansion through formal education. The college was initially affiliated to Bombay University grew into a highly respected Institution providing pre-services and in-service teacher education to thousands of teachers. In 1985, it was affiliated with the newly established Goa University.

**b) St. Xavier College, Mapusa-Goa**

St. Xavier's College, Mapusa-Goa was founded by the Archdiocese of Goa in June 1963 and was affiliated to Bombay University and since June 1986 it has been affiliated to Goa University. The College has been named after St. Francis Xavier an Educationist par Excellence and has chosen as its goal, In Virtutes et Scientia (in pursuit of virtue and knowledge) reflecting the inspiration it draws from the very maxim that turned around the life of this saint. St. Xavier's College was accredited in 1999 at the Four-Star Level by the National Assessment and Accreditation Council (NAAC), an autonomous institution of the University Grants Commission. In 2019 it was reaccredited for the 4th Cycle with 'A' Grade and CGPA score of 3.12 on a 4-point scale. In addition, the College has been awarded the status of "College with Potential for Excellence, The Best College Award by Goa University, Best College in Sports Award, Geno Award for Best College in Sports for Women, Best College of Commerce Award.

PRINCIPAL

ST. XAVIER'S COLLEGE

GOA

*Marcavel*  
PRINCIPAL  
ST. XAVIER'S COLLEGE  
GOA

*Della Antao*  
Dr. (Miss) Della Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa



- c) Nirmala Institute of Education, Panjim-Goa is desirous to associate with St. Xavier College, Mapusa-Goa, on various areas as discussed in the Purview of this MoU, which will be mutually beneficial to both organizations.

**That, relying on the principle of good faith, by virtue of which they will carryout all the possible actions for their due fulfilment,**

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING WITNESSES AS FOLLOWS:**

**1. OBJECTIVE:**

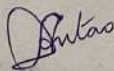
The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

**2. METHOD FOR ACHIEVING THE OBJECTIVES:**

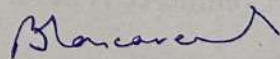
In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

**3. AREAS OF CO-OPERATION:**

Whereas, Nirmala Institute of Education, Panjim-Goa and St. Xavier College, Mapusa-Goa, recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:



Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa



PRINCIPAL  
ST. XAVIER'S COLLEGE  
GOA



Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa

I. Research Collaborations: Faculty/ Researchers/ Students of and Nirmala Institute of Education, Panjim-Goa and St. Xavier's, College Mapusa-Goa, can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to, efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, or establishing joint research centres etc.

II. Faculty Exchange with Partner Institutions: Faculty members of Nirmala Institute of Education, Panjim-Goa and St. Xavier College, Mapusa-Goa, can travel between to participate in activities that can enhance their international / national experience and knowledge and also to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.

III. Student Exchange with Partner Institutions: Students can be given an opportunity to travel among parties to participate in activities / events that will enhance their international / intercultural experience and knowledge.

IV. Promotion of integrated studies for related studies: The parties can look at integrating an international / intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.

V. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; sharing best practices adopted by each party; sharing of e-content between the parties; access to library and repository services, if possible.

VI. Conduct cultural projects, study tours, as mutually agreed in writing between the parties prior to commencement of this activity.

VII. Promote joint research and publications

VIII. Staff Professional development

IX. Sharing or creation of educational materials and resources

X. Skill development through Internship program

*Mercer*

PRINCIPAL  
ST. XAVIER'S COLLEGE  
GOA

PRINCIPAL

ST. XAVIER'S COLLEGE  
GOA

*Delia Antao*

Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Gez



#### 4. FUNDING:

- a) Expenses for travel, boarding and lodging and personal expenses of exchange students, teachers or officers shall be covered by each individual. Students will pay their registration, courses or professional practices at their home institution, so that they can be recognized afterwards.
- b) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the institution, which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.
- c) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors / researchers remain in their positions at their home institution, which will continue to pay their salaries.

#### 5. NO EMPLOYMENT RELATIONSHIP:

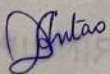
The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labour nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

#### 6. CREDITS / ACCREDITATION:

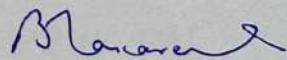
- a) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution / Host Institution / Government. However, the home Institution reserves the right to accept or reject any accreditation leading to an academic degree.
- b) The Host Institution / Institution shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students.

#### 7. RIGHTS AND DUTIES:

- a) The host institution / Institution is committed to counseling and supporting exchange students through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.
- b) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviours or financial aspects of the students / participants involved in the exchange.



Dr. (Miss) Della Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa



PRINCIPAL  
ST. XAVIER'S COLLEGE  
GOA



Dr. (Miss) Della Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa

c) The students / participants shall enjoy the same rights and privileges as regular students / faculty, and shall observe the norms and rules of the Host University / Institution and in the host country. Any violation of the laws of the receiving country and / or the rules of the Host University / Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.

d) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate. However such a request needs to be as mutually agreed in writing between the parties prior to commencement of this activity.

## 8. AUTONOMY:

This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

## 9. TERM:

a) This MOU shall be effective for a period of three (3) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another three (3) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.

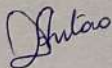
b) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a forceful suspension of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

## 10. CONFLICT RESOLUTION:

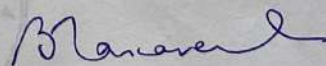
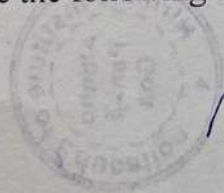
Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and common agreement by the persons delegated to such end by each university / Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

## 11. ACTION PLANS:

Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:



Dr. (Miss) Della Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa



PRINCIPAL  
ST. XAVIER'S COLLEGE  
GOA



- i) Foundations or considerations that warrant the plan for inter- institutional collaboration;
- ii) Objective of the action plan for inter-institutional collaboration;
- iii) General conditions of the plan;
- iv) Academic conditions of the plan;
- v) Administrative and organizational conditions of the plan;
- vi) Duration of the protocol;
- vii) Intellectual property;
- viii) Differences between the parties;
- ix) Development of the collaboration project;
- x) Project and/or program to be carried out;

## 12. CONFIDENTIALITY:

Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

## AMENDMENTS:

The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Alinho, Panaji, Goa

PRINCIPAL  
ST. XAVIER'S COLLEGE  
GOA



PRINCIPAL  
ST. XAVIER'S COLLEGE  
GOA

Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Alinho, Panaji, Goa



*Antao*  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa

**Dr. Delia Antao**  
Officiating Principal  
Nirmala Institute of Education  
Panaji-Goa, India.



Name of In-Charge Academic

Collaborations:

*Raymond*

**Mr. Raymond Pereira**

Designation: Assistant Professor  
Institution : Nirmala Institute of Education,  
Panjim -Goa.

*Marcarenhas*

**Prof. (Dr.) Blanche Marcarenhas**  
Principal  
St. Xavier College,  
Mapuca-Goa.

**PRINCIPAL  
ST. XAVIER'S COLLEGE  
GOA**



Name of In-Charge Academic

Collaborations:

*Vijay*

**Dr. Vijay Viegas**

Designation: Assistant Professor  
Institution : St. Xavier College of Arts,  
Mapusa-Goa.

*[Signature]*

XAVIER BOARD OF HIGHER EDUCATION

PRINCIPAL  
LOYOLA ACADEMY DEGREE & PG COLLEGE  
Re-Accredited by NAAC with 'A' Grade  
A COLLEGE WITH POTENTIAL FOR EXCELLENCE  
Old Alwal, Secunderabad-500 010. T.S.

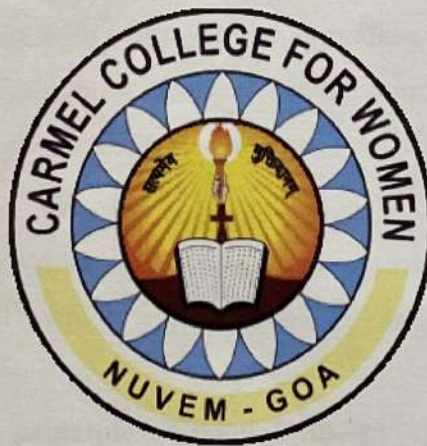
PRINCIPAL  
LOYOLA ACADEMY DEGREE & PG COLLEGE  
Re-Accredited by NAAC with 'A' Grade  
A COLLEGE WITH POTENTIAL FOR EXCELLENCE  
Old Alwal, Secunderabad-500 010. T.S.

# MEMORANDUM OF UNDERSTANDING (MOU)

Between



NIRMALA INSTITUTE OF EDUCATION  
PANJIM-GOA  
AND



CARMEL COLLEGE FOR WOMEN  
NUVEM-GOA

This Agreement is made on the 23rd day of October 2022, between Nirmala Institute of Education, Panjim-Goa, represented by its Officiating Principal, Dr. Delia Antao (*as the first party*) and Carmel College for Women, Nuvem-Goa, represented by its Principal, Dr. Sr. Maria Lizanne A.C. (*as the second party*).



*Antao*

Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Akinho, Panaji, Goa

*Maria Lizanne A.C.*

*Antao*

Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Akinho, Panaji, Goa



**Whereas**

**a) Nirmala Institute of Education, Panjim-Goa**

Nirmala Institute of Education, Panjim, Goa was established in 1963 by the Society of the Daughters of the Heart of Mary in response to the urgent needs for a trained teacher in the post liberation Goa. The main goal of the Nirmala Institute of Education at that time was to provide the pedagogical bases for educational expansion through formal education. The college was initially affiliated to Bombay University grew into a highly respected Institution providing pre-services and in-service teacher education to thousands of teachers. In 1985, it was affiliated with the newly established Goa University.

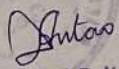
**b) Carmel College for Women, Nuvem-Goa**

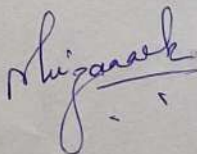
The college established in 1964 is managed by the Sisters of The Apostolic Carmel Congregation founded by Venerable Mother Mary Veronica of the Passion way back in 1868 in Bayonne, France and established in India in 1870. It functions under the divine patronage of Mary, Queen Beauty of Carmel. The College will complete six decades of existence in 2024 and in this span of time over the years has incrementally strived for innovative academic courses balancing knowledge with employability, a modern infrastructure complete with cyber pedagogy, grooming feminist leadership as well as instilling an environmental friendly ethos in the students.

c) Nirmala Institute of Education, Panjim, Goa is desirous to associate with Carmel College for Women, Nuvem-Goa on various areas as discussed in the purview of this MoU, which will be mutually beneficial to both organizations.

**That, relying on the principle of good faith, by virtue of which they will carryout all the possible actions for their due fulfilment,**

And relying also on their common bonds and concerns, they state their interest in strengthening their relationships through academic cooperation, and for this end they are of one accord in entering this MoU.

  
Dr. (Miss) Dalia Antao  
Offg. Principal  
Nirmala Institute of Education  
Akinho, Panaji, Goa





**NOW THEREFORE THIS MEMORANDUM OF UNDERSTANDING  
WITNESSES AS FOLLOWS:**

**1. OBJECTIVE:**

The parties agree that the objective of the present MoU is to establish a cooperation program in order to collaborate towards the formation of students, academics and researchers for the promotion and development of their respective areas of interest.

**2. METHOD FOR ACHIEVING THE OBJECTIVES:**

In order to achieve the aforementioned objectives, both parties, in mutual agreement, shall develop cooperation programs and projects that will specify the commitments each of them is to make for the performance of said programs.

**3. AREAS OF CO-OPERATION:**

Whereas, Nirmala Institute of Education, Panjim, Goa and Carmel College for Women, Nuvem-Goa, recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation. As per the purpose of the said agreement, the two parties shall:

I. Research Collaborations: Faculty / Researchers / Students of Nirmala Institute of Education, Panjim and Carmel College for Women, Nuvem-Goa, can collaborate in future research projects that either involve working cooperatively with partner institutions and / or cover a research topic with an international component. Activities include, but are not limited to, efforts toward developing proposals for collaborative research, co-authoring publication, conducting joint research projects, or establishing joint research centres etc.

II. Faculty Exchange with Partner Institutions: Faculty members of Nirmala Institute of Education, Panjim and Carmel College for Women, Nuvem-Goa, can travel between to participate in activities that can enhance their international / national experience and knowledge and also to foster relations between the parties. Activities include, but are not limited to, delivering lectures, teaching a course, taking a sabbatical, acquiring skills for institutional governance and developing collaborative research etc.

III. Student Exchange with Partner Institutions: Students can be given an opportunity to travel among parties to participate in activities / events that will enhance their international / intercultural experience and knowledge.

*Danta*  
Dr. (Miss) Danta Antao  
Offg. Principal  
Nirmaala Institute of Education  
Athinhe, Panaji, Goa



*Mizaneh*



Dr. (Miss) Danta Antao  
Offg. Principal  
Nirmaala Institute of Education  
Athinhe, Panaji, Goa

IV. Promotion of integrated studies for related studies: The parties can look at integrating an international / intercultural dimension into their teaching, research, and service functions of the university which would enable the students understanding on a global perspective.

V. Cooperate in the exchange of information relating to their activities in teaching and research in fields of mutual interests; sharing best practices adopted by each parties; sharing of e-content between the parties; access to library and repository services, if possible.

VI. Conduct cultural projects, study tours, as mutually agreed in writing between the parties prior to commencement of this activity.

VII. Promote joint research and publications.

VIII. Staff Professional development.

IX. Sharing or creation of educational materials and resources.

X. Skill development through Internship program.

#### 4. FUNDING:

a) Expenses for travel, boarding and lodging and personal expenses of exchange students, teachers or officers shall be covered by each individual. Students will pay their registration, courses or professional practices at their home institution, so that they can be recognized afterwards.

b) Students, interns and officers shall be responsible for requesting and obtaining lodging by inquiring with the institution, which shall provide every help necessary for them to obtain safe, convenient lodging arrangements.

c) Financial expenses for (term visits) internships of professors and researchers, which will be arranged at the parties' request, as well as travel expenses, shall be covered by the requesting institution. No fees will be paid, as the assumption is that the professors / researchers remain in their positions at their home institution, which will continue to pay their salaries.

#### 5. NO EMPLOYMENT RELATIONSHIP:

The parties agree that this Agreement shall not be construed in any manner as establishing any kind of partnership or bond of a labour nature between them. Thus, in all activities stemming from the present MoU and from subsequent specific action plans, the parties are in the understanding that, in all cases, employment relationships shall remain in force between the employing institution and its respective personnel.

*Antao*  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Akinha, Panaji, Goa



*Alinho*



## 6. CREDITS / ACCREDITATION:

a) Credits and grades shall be awarded in accordance with the academic achievement policies in force at the Institution / host Institution / Government. However, the home Institution reserves the right to accept or reject any accreditation leading to an academic degree.

b) The host Institution / Institution shall issue a certification recognizing the grades obtained, as well as the hours invested or projects/papers completed by the students.

## 7. RIGHTS AND DUTIES:

a) The host institution / Institution is committed to counselling and supporting exchange students through advice on academic and administrative procedures, as well as to foster their integration, inviting and encouraging guest students to become involved in student life.

b) The institutions shall act as facilitators, but they will have no obligation whatsoever in terms of the actions, behaviours or financial aspects of the students / participants involved in the exchange.

c) The students / participants shall enjoy the same rights and privileges as regular students / faculty, and shall observe the norms and rules of the host University / Institution and in the host country. Any violation of the laws of the receiving country and / or the rules of the host University / Institution by an exchange participant shall be grounds for the immediate termination of the privileges in the context of this Agreement.

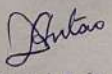
d) The host institution agrees to assist to provide boarding, lodging and necessities and to provide work space, library and laboratory facilities as appropriate.

## 8. AUTONOMY:

This agreement is a statement of intentions and does not involve, in any instance whatsoever, any financial obligations between the subscribing institutions.

## 9. TERM:

a) This MOU shall be effective for a period of three (3) years from the date of execution of this agreement, and shall be automatically renewed thereafter for another three (3) years unless a written notice to terminate or amend this agreement is given to the other party six (6) months in advance.

  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa



b) It is expressly agreed that neither party shall be liable for damages that they might cause each other as a result of a forceful suspension of a collaboration program. Causes for forceful suspension must be explicitly set forth in the action plans.

#### 10. CONFLICT RESOLUTION:

Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and common agreement by the persons delegated to such end by each University / Institution. Either party may propose to the other a modification of the Agreement at any time in writing.

#### 11. ACTION PLANS:

Every work program or specific activity that is agreed upon between both institutions shall be defined through an action plan, which shall be under the responsibility of two individuals, appointed respectively by each university / Institution, and which shall define the following aspects:

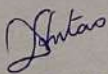
- i) Foundations or considerations that warrant the plan for inter- institutional collaboration;
- ii) Objective of the action plan for inter-institutional collaboration;
- iii) General conditions of the plan;
- iv) Academic conditions of the plan;
- v) Administrative and organizational conditions of the plan;
- vi) Duration of the protocol;
- vii) Intellectual property;
- viii) Differences between the parties;
- ix) Development of the collaboration project;
- x) Project and/or program to be carried out;
- xi) Financial budget;
- xii) Reference to the subject of medical insurance and information.

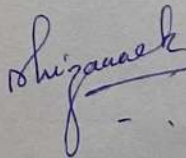
#### 12. CONFIDENTIALITY:

Each of the parties accepts and declares that every information from the other party is of a confidential nature, is the exclusive property of the latter and has been or will be disclosed to the former solely with the purpose of enabling the full accomplishment of the present Agreement. For this reason, every piece of information provided by one party to the other before signing this Agreement and/or during its performance must be kept confidential and therefore may not be disclosed to any third parties.

#### AMENDMENTS:

The parties may amend or amplify this Agreement through agreements in writing to that effect. Said amendments or additions will be binding on the signatories as of the date of their signature. The parties may not assign, in whole or in part, the performance of the present MoU to any third party, except through prior and express authorization in writing by both of them.

  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa





And since both parties are in agreement regarding the content of the present document, and as a token of conformity, we sign it in two counterparts, both of which will be considered originals.

*Antao*

Dr. (Miss) Delia Antao  
Offg. Principal

Nirmala Institute of Education  
Altinho, Panaji, Goa

**Dr. Delia Antao**

Officiating Principal

Nirmala Institute of Education

Panjim-Goa, India



Name of In-Charge Academic

Collaborations: *Raymond*

**Mr. Raymond Pereira**

Designation: Assistant Professor

Institution:

Nirmala Institute of Education,  
Panjim -Goa

*Maria Lizanne A.C.*

**Dr. Sr. Maria Lizanne A.C**

Principal

Carmel College for Women,

Nuvem, Goa.

Name of In-Charge Academic

Collaborations: *Glenis*

**Dr. Glenis M. Mendonca**

Designation: Associate Professor

Institution:

Carmel College for Women,  
Nuvem, Goa.



*Raymond Pereira*

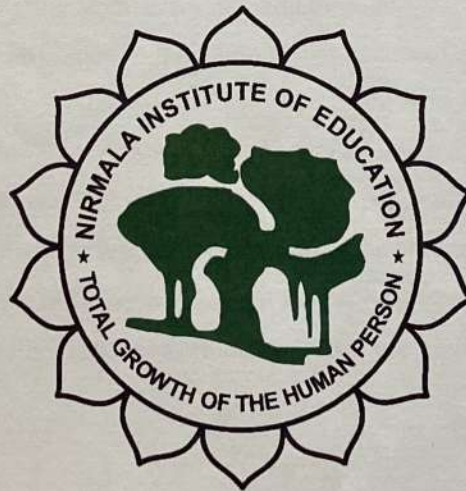
*Maria Lizanne A.C.*

# MEMORANDUM OF UNDERSTANDING



ST. XAVIER'S COLLEGE (AUTONOMOUS)  
AHMEDABAD -GUJARAT

AND



NIRMALA INSTITUTE OF EDUCATION  
PANJIM-GOA

*Delia Antao*  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa



# MEMORANDUM OF UNDERSTANDING

BETWEEN

**ST. XAVIER'S COLLEGE (AUTONOMOUS), AHMEDABAD**

And

**NIRMALA INSTITUTE OF EDUCATION, PANJIM-GOA**

This MEMORANDUM OF UNDERSTANDING [hereinafter MOU] is made and entered into on Day, 23/10/2022 between **St. Xavier's College (Autonomous), Ahmedabad (hereinafter SXC)**, on the ONE PART and **Nirmala Institute of Education, Panjim-Goa, (hereinafter NIE)**, on the OTHER PART (who for the purpose of this MOU are hereinafter individually referred to as 'PARTY' and collectively referred to as the 'PARTIES').

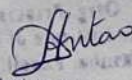
The PARTIES, having discussed the fields of common research interests and allied activities between the two institutions, have decided to enter into a long-term collaboration in the areas of education, training and research.

WHERE AS *St. Xavier's College (Autonomous), Ahmedabad* is a leading education Institution in the state of Gujarat offering several U.G and P.G programs in Arts-Humanities, Sciences, Computer Sciences and Commerce. Being one of the first colleges in the state of Gujarat to have been accredited by NAAC in the year 2001 with five stars, it has thereafter been an impetus to maintain a continuum of quality education and grow with every accreditation and the Autonomy status. The academic autonomy has allowed the institution to foray into higher realms of education.

And WHEREAS Nirmala Institute of Education, Panjim-Goa, was established in 1963 by the Society of the Daughters of the Heart of Mary in response to the urgent needs for a trained teacher in the post liberation Goa. The main goal of the Nirmala Institute of Education at that time was to provide the pedagogical bases fir educational expansion through formal education. The college was initially affiliated to Bombay University grew into a highly respected Institution

Page 2 of 4



  
Ms. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Alinho, Panaji, Goa



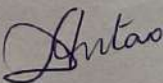
providing pre- services and in-service teacher education to thousands of teachers. In 1985, it was affiliated with the newly established Goa University.

'SXC Ahmedabad' and the NIE Goa, recognizing the value of cooperation, have agreed to enter into this Memorandum of Understanding ('MOU') regarding mutual collaborations. The purpose of this non-binding Memorandum of Understanding (MOU) is to make possible and to institute exchange between 'SXC Ahmedabad' and the NIE Goa.

Nirmala Institute of Education, based upon the principles of mutual equality and the reciprocity of benefits AND HENCE it has been considered expedient to agree in writing to participate jointly in undertaking Short term student training programs/internship projects as per the expertise and logistics available with the PARTIES.

**Both Parties HEREBY AGREE:**

1. The convener and co-convener shall be the contact persons for all the cooperation and other related issues identified in this understanding.
2. SXC AHMEDABAD' will provide internship options to the students of NIE Goa at appropriate times.
3. The PARTIES shall not use any of the confidential information which is required to be held in confidence for any purpose other than performance of their obligations under this understanding
4. Nothing in this understanding is intended to affect other cooperation or collaboration between the PARTIES.
5. All the collaboration activities pursuant to this agreement shall be conducted in accordance with the laws and regulations governing SXC and NIE
6. This MoU shall become effective on the date it is signed by the PARTIES and shall be valid for **Three (3) Years**. This understanding may be amended by mutual written agreement and may be terminated at any time by either PARTY upon one month's written notice to the other PARTY.
7. All joint activities not completed at the expiration or termination of this agreement may be continued until their completion under the terms of this understanding.
8. This MoU represents the entire understanding between the PARTIES and supersedes any and all understandings either oral or written hither-to with respect to the subject matter of this understanding.

  
Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Akinho, Panaji, Goa



9. No amendment or modification of the MoU shall be valid unless the same is made in writing by both the PARTIES and specifically stating the same to be an amendment of the MoU. The modifications/changes shall become part of the MoU and shall be effective from the date on which they are made / executed unless otherwise agreed to.
10. This MoU is based on the professional competence and expertise of each PARTY and hence neither PARTY shall transfer or assign this agreement or rights or obligations arising hereunder, either wholly or in part, to any third party.
11. The relationship of the PARTIES under this understanding shall be non-exclusive and both PARTIES are free to pursue other agreements or collaborations of any kind.
12. Any dispute resulting from the interpretation or application of this Agreement shall be settled through direct negotiation and common agreement by the persons delegated to such end by each institution. Either party may propose to the other a modification of the Agreement at any time in writing.
13. Financial expenses if any can be made arranged with the mutual consent of both the Parties.

This MoU has been executed in two originals, one of which has been retained by SXC and the other by NIE  
 IN WITNESS WHEREOF, the PARTIES have executed this MoU on 23rd October 2022 and represent that they approve, accept and agree to the terms contained herein.

For and on behalf of:

St. Xavier's College (Autonomous),  
 Ahmedabad, Gujarat

*[Handwritten Signature]*

Name: **Dr. Fr. Lancelot D'Cruz S.J**

Title: Principal

Principal

St. Xavier's College (Autonomous)

Ahmedabad - 380 009.

In the presence of:

Name:

Title:

Address:

*Dr. SHEELA VJ*  
*[Handwritten Signature]*  
 Providence College.

For and on behalf of:

Nirmala Institute of Education,  
 Panjim-Goa

*[Handwritten Signature]*

Name: **Dr. Delia Antao**

Title: Officiating Principal

Nirmala Institute of Education  
 Altinho, Panaji, Goa  
 Offg. Principal

In the presence of:

Name: **MR. RAYMOND PEREIRA**

Title: **ASST. PROFESSOR**

Address: **NIRMALA INSTITUTE OF EDUCATION  
 PANJIM - GOA**



*[Handwritten Signature]*  
 Dr. (Miss) Delia Antao  
 Offg. Principal  
 Nirmala Institute of Education  
 Altinho, Panaji, Goa



**THE IMMIGRATION CONSULTANTS,**

224, Second Floor, Lake Plaza Building,  
Opp Nehru Stadium, Fatorda,  
Margao, Goa India 403602  
Tel: +91 8929392938  
<https://theimmigrationconsultants.com>

## **PARTNERSHIP AGREEMENT BETWEEN Nirmala Institute of Education AND THE IMMIGRATION CONSULTANTS FOR THE REGION OF GOA**

This Partnership Agreement ("Agreement") is made and entered into on 25 April 2023 by and between Nirmala Institute of Education, located at Nirmala Institute Of Education, Ramchandra Naik Rd, Altinho, Panaji, Goa 403001, hereinafter referred to as "The College," and The Immigration Consultants, located at 224, Second Floor, Lake Plaza Building, Opp Fatorda Football Stadium, Fartoda, Margao, Goa 403602, hereinafter referred to as "TIC," collectively referred to as the "Parties."

WHEREAS, The College desires to offer study abroad programs for its students in the region of Goa, India; and

WHEREAS, TIC is a study abroad company with expertise in immigration consultancy services in the region of Goa;

WHEREAS, the Parties desire to establish a partnership to facilitate the provision of study abroad programs for College students in the region of Goa.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. Purpose of the Agreement: This Agreement aims to establish a partnership between the College and TIC to facilitate the provision of study abroad programs for College students in the region of Goa.



THE IMMIGRATION CONSULTANTS,

224, Second Floor, Lake Plaza Building,  
Opp Nehru Stadium, Fatorda,  
Margao, Goa India 403602  
Tel: +91 8929392938  
<https://theimmigrationconsultants.com>

2. Services to be Provided by TIC: TIC shall provide the following services to the college:

- i. Assistance in securing necessary admission and other visa requirements for College students who wish to participate in the study abroad program in Goa;
- ii. Assistance in arranging accommodation, transportation, and other logistics necessary for the students;
- iii. Provision of on-site support to students while they are in Goa.

3. Compensation: TIC shall pay the college a fee for the services provided under this Agreement. The Parties shall negotiate and agree upon the fee before the commencement of any services. The college shall invoice TIC for the services rendered, and TIC shall pay the college within the agreed timelines. *50% of charged amount + Fixed cost of 20k-30k*

4. Term and Termination: This Agreement shall commence on 25 April 2023 and shall continue until terminated by either Party upon 30 days written notice to the other Party.

5. Confidentiality The Parties shall keep confidential any information disclosed to them by the other Party during the course of this Agreement and shall not disclose such information to any third party without the prior written consent of the disclosing Party.

6. Governing Law: This Agreement shall be governed by and construed in accordance with the laws of Goa, India.

*Paid by University post 6 months*



THE IMMIGRATION CONSULTANTS,

22A, Second Floor, Lake Plaza Building,  
Opp Nehru Stadium, Fatorda,  
Margao, Goa India 403602  
Tel: +91 8929392938  
<https://theimmigrationconsultants.com>

7. Entire Agreement: This Agreement constitutes the entire understanding between the Parties and supersedes all prior negotiations, understandings, and agreements between them, whether written or oral.
8. Amendments: This Agreement may not be amended or modified except in writing, signed by both Parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date and year first above written.

For **Nirmala Institute of Education**

By: *Delia Antao* Name: DELIA ANTAO  
Title: PRINCIPAL (OFFG) Date: 26/04/2023

**The Immigration Consultants**

By: *Jason Machado* Name: Jason Machado  
Title: Director Date: 26/04/2023

Dr. (Miss) Delia Antao  
Offg. Principal  
Nirmala Institute of Education  
Altinho, Panaji, Goa





# NIRMALA INSTITUTE OF EDUCATION

Altinho, Panaji, Goa 403 001 India

Ph: 0832-2225633 E-mail:niegoa@gmail.com Website: www.nirmalainstitute.org

No. NIE/B.Ed./F.110/39/2022-2023

02/08/2022

The Headmaster/ Headmistress  
Mahila & Nutan High School  
Comba, Margao - Goa

Sub: Request to grant permission to our **B.Ed. Teacher-Trainees** for Internship.

Sir/Madam

As per the new NCTE (National Council for Teacher Education) Norms, the B.Ed. programme 2021 - 2023 (Year II) requires teacher-trainees to do an Internship Programme in a school. The period of Internship for the 2<sup>nd</sup> year trainees is 16 weeks (4 months).

I would be grateful if you could accept a few teacher-trainees from this Institute to complete their internship programme in your school. The internship period will be from **Monday, 8<sup>th</sup> August, 2022 to Saturday, 24<sup>th</sup> December, 2022** of the academic year 2022-2023 (*excluding the Ganesh and Diwali Holidays*). The batch of trainees needs to be given a 'Mentor Teacher' for the period of the Internship.

The students will have to undertake the following tasks:

- Each teacher trainee will be required to give ten individual lessons in each method during the 16-week (4 months) internship period. Kindly depute a subject teacher to supervise the lessons. Our College faculty will visit the schools if the situation permits it.
- Conduct substitution activities
- Organize Morning Assemblies
- Prepare Posters, Bulletin Board displays, Instructional Materials . . .
- Organize competitions
- Administer a test in each method
- Any other education-related activities
- Carry forward the College based activities of Swachhta Abhiyan Cell

We would be grateful if you could permit the following B.Ed. teacher-trainees to do their Internship in your school:

Sr. No	Name of the teacher-trainee	Sub 1	Sub 2
1.	Kalpita Kamalakar Velip	Science	Mathematics
2.	Sukhada Naik	Science	Mathematics
3.	Heena Taslim Antravalli	Geography	History
4.	Benaz Bankipur	Geography	English
5.	Namrata Naneshwar Parwar	Hindi	Konkani

Kindly provide feedback of the students assigned to your school in the prescribed format which will be sent to you later via email.

I hope this Internship period will be a fruitful and an enriching experience for the trainees and for your Institute.

Thanking you for your cooperation.

Yours sincerely

Dr. Delia Antão  
Officiating Principal

P.S.: Kindly communicate your acceptance at the earliest via email: [info@nirmalainstitute.org](mailto:info@nirmalainstitute.org)



# NIRMALA INSTITUTE OF EDUCATION

Altinho, Panaji, Goa 403 001 India

Ph: 0832-2225633 E-mail:niegoa@gmail.com Website: www.nirmalainstitute.org

No.NIE/F.110/ 2022 - 2023/454

11 November, 2022

The Headmaster / Headmistress  
Shri Damodar Vidyalaya English High School,  
Comba, Margao

Sir/ Madam

As you are aware, according to the new NCTE norms, the B.Ed. Course requires our students to do an Internship Programme in a school for four weeks. The Institute has scheduled the Internship program from 21<sup>st</sup> November to 23<sup>rd</sup> December, 2022.

We would be grateful if you could permit the following B.Ed. teacher-trainees to do their Internship in your school:

S.No	Name of the Teacher Trainee	Method 1	Method 2
1	Brenita Sanita Monteiro	Eng	Geog
2	Canesha Colaco	Sci	Math
3	Jenice Fernandes	Sci	Math
4	Mallika Dessai	Sci	Math
5	Sherianne T. Coutinho	Hist	Geog

- While in the school, each of the trainees will need to be given a 'Mentor Teacher' for each of our teacher trainees in either of their methods. The teacher trainee will serve as a Teaching Assistant to that particular Mentor Teacher for the whole period of Internship. They will be required to observe and assist the teachers in your school while they deliver their classes, so that they can be enriched by different teaching styles.
- Each teacher trainee will have to give two individual lessons in each method (altogether 4 lessons) during the entire internship period. This will be fully supervised by our B.Ed Faculty.
- During the Internship period, besides observing the lessons, the trainees can undertake one or more of the following (to the extent possible):
  - Assisting the teachers in preparing their online/ offline lessons
  - Morning Assemblies
  - Prepare Posters/Bulletin Board displays (if requested)
  - Organize competitions (if requested)
  - Any other academic-related activities

We look forward to your collaboration to make this an enriching experience for our teacher trainees.

Thanking you

Yours faithfully

Dr. Delia Antão  
Officiating Principal

# NIRMALA INSTITUTE OF EDUCATION

## Bachelor of Education (B.Ed.)

Altinho, Panjim, Goa

2021 – 2023 (Yr II)

This is to certify that

Miss. Heena Taslim Antravalli

has completed a sixteen-week  
Internship Programme

from

8<sup>th</sup> August, 2022 to 24<sup>th</sup> December, 2022  
at

Mahila & Nutan English High School.


in partial fulfilment of the  
Two-year B.Ed. Degree Course, Goa University

### Faculty Supervisors

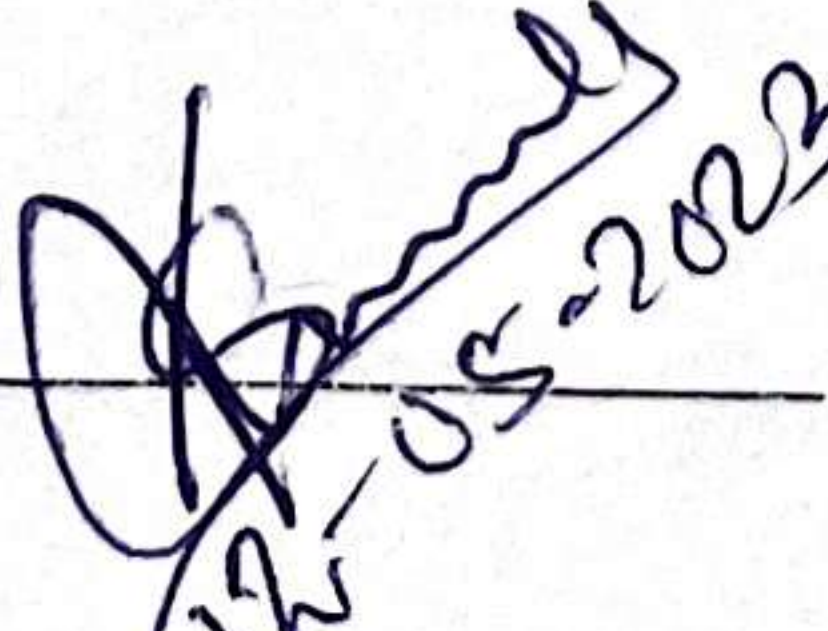
Name

Signature

1. Daniella Colaco

  
10/5/23

2. Sharmila Kerkar

  
12/05/2023





Dr. Delia Antão  
Officiating Principal



**Nirmala Institute of Education**  
B.ED ATTENDANCE 2021 - 23 (Y2)



Name of the School: Mahila & Nutan English High School.

Name of the Teacher Trainee: Heena Taslim

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	08/08/22	7:45 am	01:50 pm	<u>HT</u>
TUESDAY	09/08/22	7:45 am	01:40 pm	<u>HT</u>
WEDNESDAY	10/08/22	[HOLIDAY]	Elections	<u>HT</u>
THURSDAY	11/08/22	[HOLIDAY]	Raksha Bandhan	<u>HT</u>
FRIDAY	12/08/22	7:43 am	01:38 pm	<u>HT</u>
SATURDAY	13/08/22	7:45 am	01:40 pm	<u>HT</u>

HT  
15/9/22

[Signature]

Signature of the  
Headmaster/Headmistress  
MAHILA & NUTAN ENGLISH  
HIGH SCHOOL  
MARGAO-GOA

[Signature]

**Nirmala Institute of Education**  
B.ED ATTENDANCE 2021 - 23 (Y2)



Name of the School: Mahila & Nutan English High School.

Name of the Teacher Trainee: Heena Taslim

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	15/08/22	7:30 am	11:30 am	<u>HT</u>
TUESDAY	16/08/22	7:41 am	01:43 pm	<u>HT</u>
WEDNESDAY	17/08/22	7:50 am	01:35 pm	<u>HT</u>
THURSDAY	18/08/22	7:43 am	01:37 pm	<u>HT</u>
FRIDAY	19/08/22	HOLIDAY	[Gokulashtami]	<u>HT</u>
SATURDAY	20/08/22	MEDICAL	LEAVE	<u>HT</u>

HT  
15/9/22

[Signature]

Signature of the  
Headmaster/Headmistress  
MAHILA & NUTAN ENGLISH  
HIGH SCHOOL  
MARGAO-GOA

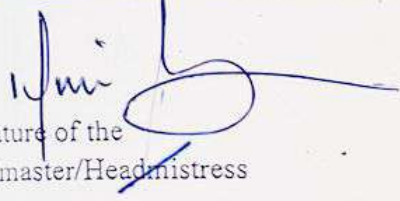
[Signature]

\*

Nirmala Institute of Education  
B.ED ATTENDANCE SHEET

Name of the School: SHRI DAMODAR VIDYALAYA ENGLISH HIGH SCHOOL, COMBA, MARGAO  
 Name of the Teacher Trainee: SHERIANNE THEREZINHA COUTINHO

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE ✓ TEACHER TRAINEE
MONDAY	21 Nov '22	7:45am	1:00 pm	Coutinho
TUESDAY	22 Nov '22	7:50am	1:00 pm	Coutinho
WEDNESDAY	23 Nov '22	7:50am	1:00 pm	Coutinho
THURSDAY	24 Nov '22	7:45am	1:00 pm	Coutinho
FRIDAY	25 Nov '22	7:50am	1:15 pm	Coutinho
SATURDAY	26 Nov '22	7:45am	1:00 pm	Coutinho

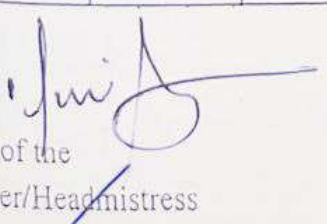
  
 Signature of the  
 Headmaster/Headmistress



Nirmala Institute of Education  
B.ED ATTENDANCE SHEET

Name of the School: SHRI DAMODAR VIDYALAYA ENGLISH HIGH SCHOOL  
 Name of the Teacher Trainee: SHERIANNE THEREZINHA COUTINHO

	DATE	ARRIVAL	DEPARTURE	SIGNATURE OF THE TEACHER TRAINEE
MONDAY	28 Nov '22	7:50am	1:00 pm	Coutinho
TUESDAY	29 Nov '22	7:45 am	1:00 pm	Coutinho
WEDNESDAY	30 Nov '22	7:50 am	1:20 pm	Coutinho
THURSDAY	01 Dec '22	7:40 am	1:00 1:55pm	Coutinho
FRIDAY	02 Dec '22	HOLIDAY	—	—
SATURDAY	03 Dec '22	HOLIDAY	—	—

  
 Signature of the  
 Headmaster/Headmistress



**NIRMALA INSTITUTE OF EDUCATION**  
**Bachelor of Education (B.Ed.)**

Altinho, Panjim, Goa

**2022 – 2024 (Yr I)**

This is to certify that

*Sherianne Therezinha Coutinho*

has completed a four-week  
Internship Programme

**November 21<sup>st</sup> 2022 to December 23<sup>rd</sup> 2022**

at

*Shree Damodar Vidyalaya English High School Margao*

in partial fulfilment of the  
Two-year B.Ed. Degree Course, Goa University

*Faculty Supervisors*

Name

Signature

1. \_\_\_\_\_

*Perkar*  
30-01-2023

2. *Daniella Colaco*

*Ddaco*  
31/1/23



*Antao*

Dr. Delia Antão  
Officiating Principal